

**F3SJMRM**  
**LAUREL SPRINGS BOARD OF EDUCATION**

Regular meeting of the Board of Education  
**June 26, 2019**  
**7:00 p.m.**

**CALL TO ORDER:** President Brown presiding

**EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances exist;

**NOW THEREFORE BE IT RESOLVED** by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

**CLOSE EXECUTIVE SESSION**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

**1. Call meeting to order**

The meeting is called to order under the New Jersey Public Meetings Act. The secretary certifies that all requirements of the Sunshine Law have been met.

**2. Flag Salute**

3. **Roll Call**

Alison Manny  
Leah Straub  
Michael Brown  
Elizabeth Hobbs  
Monica Korn  
Sarah Woldoff  
Doris Walsh  
Erik Stones  
Cathy Ivins-Sims

4. **Announcement of Notices/Communications**

5. **Limited Citizen Participation-** This is the first of two opportunities in which the public would like to address the Board on Board Agenda items only. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney-Client privilege.)

6. **Executive Session** (if necessary) **WHEREAS**, Section 8 of the Open Public Meetings Act, N.J.S.A. 11:40-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances exist;  
**NOW THEREFORE BE IT RESOLVED** by the Board of Education of the Borough of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter. Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the closed session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the closed session. This Resolution shall become effective immediately.

7. **Secretary's Report**

8. **Superintendent's Report**

9. **Committee Reports**

Personnel  
Policy  
Public Relations  
Negotiations  
Property/Operations  
Grant Writing

Technology  
Finance

**10. Business**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that Resolutions 0619-01 - 37 are adopted.

Roll Call Vote      Approved \_\_\_\_\_ Denied \_\_\_\_\_ Abstentions \_\_\_\_\_

**Board Secretary Action Items:**

**1. Resolution No. 0619-01**

BE IT RESOLVED that the Board Secretary's and Treasurer's Report for March and April, 2019 be approved as certified by the Secretary of the Board that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 18A:22-8 and 18A:22-8.1, and

Be it further resolved that, pursuant to N.J.A.C. 6:20-2.13(3), the Board of Education certifies that after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**2. Resolution No.0619-02**

Motion to approve attached Bills and Claims Report for March and April 2019.

**3. Resolution No. 0619-03**

Motion to approve attached Transfer List/Batch Appropriations Adjustments for March and April 2019.

**4. Resolution No. 0619-04**

Motion to approve contract with Brett DiNova & Assoc. for Behavioral/Educational Consultation from 7/1/18- 6/30/19. Rate for Clinical Associates is \$49.50 per hour. Rate for Behavior Consultant is \$120. Per hour.

**5. Resolution No. 0619-05**

Motion to approve contract with Brett DiNova & Assoc. for Behavioral/Educational Consultation from 7/1/19 -6/30/19. Rate for Clinical Associates is \$49.50 per hour. Rate for Behavioral Consultants is \$120. Per hour.

**6. Resolution No. 0619-06**

Motion to approve minutes from May 1, 2019.

**7. Resolution No. 0619-07**

Motion to approve the application for the following funds:

IDEA-BASIC	\$68,126.
PRE-K	\$2,663.

**8. Resolution No. 0619-08**

Motion to approve the following tuition contract and rates with Sterling High School for 19/20 school year.

71 Regular Ed Students	\$15,396. Per student	\$1,093,105.
7 LLD Students	\$15,180. Per student	\$106,263.
7 RR	\$1,000. Per student	\$7,000.
17-18 Tuition adjustment		\$249,824.
Total of Contract		\$1,456,192.

**9. Resolution No. 0619-09**

Approve Vended Meals Contract between Eastern Camden Regional and Laurel Springs School District for 19/20 school year.

**10. Resolution No. 0619-10**

BE IT RESOLVED that TD Bank be designated as official depository for funds of this Board of Education.

**11. Resolution No. 0619-11**

Appoint Rodier Ebersberger Architects of Record, \$140.00 Per hour Architect, \$90.00 Per hour, Draftsman, \$40.00 per hour Clerical.

**12. Resolution No. 0619-12**

Appoint Bowman & Company Auditors at an amount not to exceed \$21,000.00 per year.

**13. Resolution No. 0619-13**

Appoint Wade, Long, Wood , & Kennedy, Solicitor at the rate not to exceed \$135.00 per hour.

**14. Resolution No. 0619-14**

Appoint Remington & Vernick as Consulting Engineers to the Laurel Springs BOE at rate not to exceed \$186.00 per hour.

**15. Resolution No. 0619-15**

Appoint Barclay Group as Insurance Consultant to the Laurel Springs BOE.

**16. Resolution No. 0619-16**

Recommend to approve the renewal of the Property & Casualty Insurance policy with Barclay Group effective 7/1/2019-2020.

**17. Resolution No. 0619-17**

BE IT RESOLVED that all funds on deposit in the official depositories of said Board of Education may be withdrawn only on the School Warrant Account of said Board of Education when signed by the President and Secretary of the Board of Education, and that the Board Secretary be permitted to invest board funds at the most advantageous rate in any federally insured bank or savings and loan in N.J.

**18. Resolution No. 0619-18**

BE IT RESOLVED that the Philadelphia Inquirer, Courier Post, The Journal or Record Breeze be designated as the official newspapers of this board.

**19. Resolution No. 0619-19**

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent, that do not exceed in the aggregate in a contract year the bid threshold\*, may be awarded by the purchasing agent without advertising for bids when so authorized by the Board resolution; and

WHEREAS, 18a:18a-37, C. provides that all contracts that are in the aggregate less than 15%\*\* of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution; now there

BE IT RESOLVED, that the Laurel Springs Board of Education pursuant to the statutes cited above hereby appoints William Thompson as its duly authorized purchasing agent and are duly assigned the authority, responsibility and accountability for the purchasing activity of the Laurel Springs Board of Education.

BE IT FURTHER RESOLVED, that William Thompson is hereby authorized to award contracts on behalf of the Laurel Springs Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that William Thompson is hereby authorized to seek at least three (3) competitive quotations, when applicable and practical, and award contracts on behalf of the Laurel Springs School District that in the aggregate exceed 15% of the bid threshold but are less than the bid threshold.

BE IT FURTHER RESOLVED that this resolution takes effect immediately and remain in effect until said power is revoked by the district.

**20. Resolution No. 0619-20**

Appoint Brown & Brown Benefit Advisor, consultants for health insurance services.

**21. Resolution No. 0619-21**

Motion to approve contract with Durand Academy for the 19-20 school year for student #7066590364 in the amount of \$112,947.48

**Superintendent Action Items:**

**Public Hearing: Amendment to the Superintendent Contract**

**22. Resolution No. 0619-22**

Amendment to the Employment Contract of the Superintendent pursuant to P.L. 2007, Chapter 53.  
Motion for approval of the amended 2016-2021 employment contract of Mr. Thomas Attanasi.

**23. Resolution No.0619-23**

Motion to approve the Superintendent's HIB recommendation as discussed at the prior month's meeting.

**24. Resolution No.0619-24**

Add the following substitutes to our substitute list. Substitutes will not be utilized until all documentation is received.

Emily Tresco  
Patti Martin

**25. Resolution No.0619-25**

Motion to approve Franco's Tree Service to perform tree removal/trimming in amount of \$2,132.50

**26. Resolution No.0619-26**

Motion to approve the following staff for PreK Disabled ESY program to run from July, 8, 2019 to Aug 8, 2019. 4 days per week, 3.5 hours per day for teaching staff.

Deborah Bertolino- Teacher	\$35.00 per hour
Gina Vitullo - Teacher	\$35.00 per hour
Ashley Morris - Aide	\$10.00 per hour

**27. Resolution No.0619-27**

Motion to approve Grace Cooney for Camp Raccoon Teacher for Academic Title One Program. 3.5 hours per day @ stipend rate of \$35.00 per hour. 10.5 hours per week. Funded entirely through Title One NCLB grant.

**28. Resolution No.0619-28**

Motion to approve Ashley Bachowski as aide for Camp Raccoon. 3.0 hours per day @ rate of \$10. per hour, 9 hours per week.

**29. Resolution No.0619-29**

Motion to approve contract for William Thompson, Business Administrator for 19/20 in the amount of \$39,878. (0% increase)

**30. Resolution No.0619-30**

Motion to approve authorizing the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan.

**31. Resolution No.0619-31**

Motion to approve the following Professional Development workshops.

Gina Vitullo	6/12/19, 6/13/19	PECS Level I	\$429.00
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**32. Resolution No.0619-32**

Motion to approve Robert Bertolino for 8 hours of observation during Summer Academic Camp. He is currently enrolled in the alternate route program at Rowan University.

**33. Resolution No.0619-33**

Motion to approve attached Use of Facilities. Custodian will need to be present for Egg Hunt only.

St. Paul's Church	4/11/20	Easter Egg Hunt indoor/outdoor	11 am to 1 pm (+2hr.set up)
St. Paul's Church	Wed/Thur Summer 2019	Lunch & Fun outdoors only	12 pm to 1 pm

**34. Resolution No.0619-34**

Motion to approve the following stipend. Amount reflects increase of .0283%

Taron Leidy	Summer 2019 Technology work	\$1655.00
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**35. Resolution No.0619-35**

Motion to approve a starting hourly rate for instructional aides at \$12. per hour for the 2019-20 school year.

**36. Resolution No.0619-36**

Motion to approve Lisa Corrigan as school nurse for ESY program. Contracted rate of \$35.00 per hour, not to exceed 60 hours.

**37. Resolution No.0619-37**

Motion to approve Deborah McLaughlin as consultant for ESY program. Contracted rate of \$35.00 per hour, not to exceed 30 hours.

11. **Old Business**

12. **New Business**

13. **Limited Citizen Participation-** This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney-Client privilege).

14. **Executive Session**

15. **Adjournment**