

LAUREL SPRINGS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
JUNE 22, 2022 7:00 PM

Meeting Called to Order: President, Mr. Erik Stones

**EXECUTIVE SESSION**

A Motion was made by Mrs. Manny and seconded by Mrs. Hobbs to enter into executive session at 6:33 pm.

A Motion was made by Mrs. Straub and seconded by Mrs. Ivins-Sims to enter into public session at 7:02 pm.

Open Public Meeting Statement:

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises.” The secretary certifies that all requirements of the Sunshine Law have been met.

**Pledge of Allegiance**

**Roll Call:**

Present

Mrs. Kimberley Brisbin  
Mrs. Betty Hobbs  
Mrs. Cathy Ivins-Sims  
Mr. Matthew Minder  
Mr. Douglas Delpidio  
Mr. Erik Stones  
Mrs. Leah Straub  
Mrs. Alison Manny

Absent

Dr. Sarah Woldoff (excused with notice)

Mr. Attanasi, Superintendent was present. Mrs. Kearney, School Business Administrator was also present.

**Announcement of Notices/Communications**

None

**Limited Citizen Participation**

None

**Secretary's Report**

Governance/Mandated Training – Governance IV has opened and those responsible have been registered.

Security Grant – the district has received the state reimbursement of for \$20,000 for the security grant money awarded. This money was used for keyless/fab entry.

Closing out of fiscal year/purchase orders for 22-23 are being entered and sent to vendors.

**Superintendent's Report**

Mr. Attanasi thanked all teacher and staff as the years closes out. Additionally, he thanked Mrs. Brisbin and Mrs. Straub for their presence at graduation.

**Committee Reports**

None

**Board Secretary Action Items:****1. Resolution No. 0622-01**

BE IT RESOLVED that the Board Secretary's and Treasurer's Report for **May 2022** be approved as certified by the Secretary of the Board that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 18A:22-8 and 18A:22-8.1, and

Be it further resolved that, pursuant to N.J.A.C. 6:20-2.13(3), the Board of Education certifies that after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**EXHIBIT A****2. Resolution No.0622-02**

Motion to approve attached Transfer List/Batch Appropriations Adjustments for **May 2022**.

**EXHIBIT B**

**3. Resolution No.0622-03**

Motion to approve attached Bills and Claims Report for **May 2022.**

**EXHIBIT C**

**4. Resolution No.0622-04**

Motion to approve the attached food service invoices from Eastern Camden County Regional School District for the following months and amounts:

May    \$6,586.50

**EXHIBIT D**

**5. Resolution No.0622-05**

Motion to approve the attached food service invoices from Eastern Camden County Regional School District for the following months and amounts:

June    \$3,093.00

**EXHIBIT E**

**6. Resolution No.0622-06**

Motion to approve the following tuition contract and rates with Sterling High School for 22/23 school year.

83    Regular Ed Students \$16,138 per student   \$1,339,454.  
2    LLD Students \$19,013 Per Student    \$38,026.  
10    RR \$1,000. Per student \$10,000.  
1    MD Student \$26,000 per Student    \$26,000.  
20-21 Tuition adjustment \$65,290.  
Total of Contract    \$1,478,770.

**EXHIBIT F**

**7. Resolution No.0622-07**

Motion to approve Vended Meals Contract between Eastern Camden County Regional and Laurel Springs School District for 22/23 school year.

**EXHIBIT G**

**8. Resolution No.0622-08**

BE IT RESOLVED that TD Bank be designated as official depository for funds of this Board of Education.

**9. Resolution No.0622-09**

Appoint Rodier Ebersberger Architects of Record, \$160.00 per hour Architect, \$110.00 per hour, Draftsman, \$50.00 per hour Clerical.

**10. Resolution No.0622-10**

Appoint Bowman & Company Auditors at an amount not to exceed \$22,450. for 21-22 Audit.

**11. Resolution No.0622-11**

Appoint Remington & Vernick as Consulting Engineers to the Laurel Springs BOE at a rate not to exceed \$195.00 per hour.

**12. Resolution No.0622-12**

Appoint Barclay Group as Insurance Consultant to the Laurel Springs Board of Education.

**13. Resolution No.0622-13**

Approval of the Property & Casualty Insurance Policy renewal with Barclay Group effective 7/1/22 to 7/1/23.

**EXHIBIT H**

**14. Resolution No.0622-14**

BE IT RESOLVED that all funds on deposit in the official depositories of said Board of Education may be withdrawn only on the School Warrant Account of said Board of Education when signed by the President and Secretary of the Board of Education, and that the Board Secretary be permitted to invest board funds at the most advantageous rate in any federally insured bank or savings and loan in N.J. 15.

**15. Resolution No.0622-15**

BE IT RESOLVED that the Philadelphia Inquirer, Courier Post, The Journal or Record Breeze be designated as the official newspapers of this board.

**16. Resolution No.0622-16**

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent, that do not exceed in the aggregate in a contract year the bid threshold\*, may be awarded by the purchasing agent without advertising for bids when so authorized by the Board resolution; and WHEREAS, 18a:18a-37, C. provides that all contracts that are in the aggregate less than 15%\*\* of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution; now there BE IT RESOLVED, that the Laurel Springs Board of Education pursuant to the statutes cited above hereby appoints Erin Kearney as its duly authorized purchasing agent and are duly assigned the authority, responsibility and accountability for the purchasing activity of the Laurel Springs Board of Education. BE IT FURTHER RESOLVED, that Erin Kearney is hereby authorized to award contracts on behalf of the Laurel Springs Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and BE IT FURTHER RESOLVED, that Erin Kearney is hereby authorized to seek at least three (3) competitive quotations, when applicable and practical, and award contracts on behalf of the Laurel Springs School District that in the aggregate exceed 15% of the bid threshold but are less than the bid threshold. BE IT FURTHER RESOLVED that this resolution takes effect immediately and remain in effect until said power is revoked by the district.

**17. Resolution No.0622-17**

Appoint Brown & Brown Benefit Advisor, consultants for health insurance services.

**18. Resolution No.0622-18**

RESOLVED that the Laurel Springs Board of Education hereby approves the resolution for a transfer to the Capital Reserve Account in an amount not to exceed \$500,000 effective immediately and remain in effect until said power is revoked by the district.

**19. Resolution No.0622-19**

RESOLVED that the Laurel Springs Board of Education hereby approves the resolution for a transfer to the Maintenance Reserve Account in an amount not to exceed \$50,000 effective immediately and remain in effect until said power is revoked by the district.

**20. Resolution No.0622-20**

RESOLVED that the Laurel Springs Board of Education hereby approves the resolution for a transfer to the Tuition Reserve Account in an amount not to exceed \$500,000 effective immediately and remain in effect until said power is revoked by the district.

**21. Resolution No.0622-21**

Motion to approve Brett DiNovi and Associates for the 22-23 fiscal school year for behavioral related services.

**EXHIBIT I**

**22. Resolution No.0622-22**

Motion to approve contract with RFP Solutions Inc. for the 22-23 fiscal year for service maintenance contract on telecommunications and emergency strobe systems.

**EXHIBIT J**

**23. Resolution No.0622-23**

Approval of out of district tuition contract with Bancroft School, for 2022-2023 school year for student #2580412119, which includes ESY

**24. Resolution No.0622-24**

Approval of out of district tuition contract with Yale School Southeast, for 2022-2023 school year for student #3676848873, which includes ESY.

**25. Resolution No.0622-25**

Motion to approve Board Meeting Minutes from **May 2022**.

**EXHIBIT K**

**26. Resolution No.0622-26**

Approval of the submission of the IDEA application for fiscal year 2023, and accept the award of these funds upon the subsequent approval of the FY 2023 IDEA Application.

Basic     \$60,916.

PreK     \$2,725.

**EXHIBIT L**

**27. Resolution No.0622-27**

Approval of the submission of the ESEA application for fiscal year 2023, and accept the award of these funds upon the subsequent approval of FY 2023 ESEA Application.

Title I     \$50,943.

Title II     \$8,677.

Title IV     \$10,000.

**EXHIBIT M**

**28. Resolution No.0622-28**

A Motion to approve Board Meeting Executive Minutes from **May 2022**.

**29. Resolution No.0622-29**

Approval of Parker McCay to provide legal services at a rate of \$185. per hour for shareholders and \$185. for associates from July 1, 2022 through December 31, 2022.

Approval of Parker McCay to provide legal services at a rate of \$185. per hour for shareholders and \$185. for associates from January 1, 2023 through June 30, 2023.

**30. Resolution No.0622-30**

A Motion to approve Board Meeting Executive Minutes from **April 2022**.

**31. Resolution No.0622-31**

RESOLVED that the Laurel Springs Board of Education hereby ratifies and affirms the following employees to be charged to the FY 2022 grant funds:

Grant	Employee Number	Not to Exceed
Title I	117	27,000.00
Title I	600	3,100.00
Title I	164	3,000.00
Title I	32	2,200.00
Title I	102	1,700.00
Title I	150	1,700.00
Title I	211	1,700.00
Title I	202	2,500.00
Title I	162	3,000.00
Title IV	132	400.00
Title IV	150	400.00
Title IV	164	500.00
Title IV	185	300.00
Title IV	104	500.00
Title IV	32	400.00
Title IV	167	2,500.00
Title IV	178	150.00
Title IV	162	200.00
Title IV	222	200.00
Title IV	102	200.00
Title IV	202	200.00
Title IV	211	250.00
Mental Health	102	150
Mental Health	222	150
Beyond the Day	162	350
Beyond the Day	202	700
Beyond the Day	216	500
Beyond the Day	150	500
Beyond the Day	215	400
Beyond the Day	164	250
Beyond the Day	185	700
Beyond the Day	32	1200
Beyond the Day	102	250

### **Superintendent Action Items**

#### **32. Resolution No. 0622-32**

Motion to approve the superintendent's HIB recommendation as discussed at the prior month's meeting.

#### **33. Resolution No. 0622-33**

Motion to approve the following professional development:

Ryan Mahlman  
10/13/22,10/14/22  
2022 NJPSA/FEA/NJASCD Conf.  
\$320.

**34. Resolution No. 0622-34**

Motion to approve the following certified staff members for Dragon Camp Summer Program:

Janet Cybulski  
Lucinda Garvey

**35. Resolution No. 0622-35**

Motion to approve Stacy Meyers as a paraprofessional for the summer ESY program and the 22-23 school year pending receipt of required documentation.

**36. Resolution No. 0622-36**

Motion to approve the School Security Drill Statement of Assurance for the 2021-22 school year.

**37. Resolution No. 0622-37**

Motion to Approve the retirement letter of Superintendent Thomas Attanasi, effective January 1, 2023.

**EXHIBIT N**

**38. Resolution No. 0622-38**

Motion to approve All Star Kids Karate to have access to the school grounds through the summer months from 2:00-6:00 pm, Monday through Friday.

**EXHIBIT O**

**39. Resolution No. 0622-39**

Motion to approve continuing education for Ryan Mahlman through course number MED 8903 at Wilmington University (\$1500).

**40. Resolution No. 0622-40**

Motion to approve after school clubs for the school year 2022-23.

**CLUBS 22-23**

<b><u>Club</u></b>	<b><u>Teacher</u></b>	<b><u>Session</u></b>	<b><u>Grades</u></b>	<b><u>Capacity</u></b>
*Lego Club	Garvey	Fall/Winter	2-3	15
*Drama Club	Maienza	Winter	K-3	15
*Chorus Club	Maienza	Fall	4-6	25
*Dance Club	Davis	Winter	1-3	15
*Broadway Theatre Club	Hofacker	Spring	4-6	20
*Dragon Strong Club	Iannotta/Knipfer	Winter	5-6	25
*LEO Club	Hofacker	Fall/Winter/Spring	6th	25
*Magnet Club	Stango	Fall	1-3	15
*Word Game Club	Stango	Fall	3-6	15
*Jump Rope Club	Stango	Spring	1-6	20
*Water Color Club	Stango	Winter	1-3	15
*Water Color Club	Stango	Winter	4-6	15
*Running Club	White, Rambow	Fall & Spring	3-6	30
*Board Games Club	White	Winter	3-6	20
*Yoga Club	Cooney	Spring	2-4	12
*Basketball Club	Cooney	Winter	4-6	15
*Basketball Club	Cooney	Winter	2-3	15
*Soccer Club	Cooney	Fall	3-6	15
*Braiding Club	Cooney	Fall	3-6	12
*Outside Games Club	Craig	Spring	1-3	20
*Drawing Club	Craig	Winter	1-3	15
*Homework Club	Ingenito	Fall/Spring	3-6	15

*Math Games Club	Ingenito	Winter	1-4	15
*Drama Club	Schaffer	Fall	4-6	20
*Music Club	Schaffer	Winter	4-6	20
*Music Club	Schaffer	Spring	1-3	20
*Garden Club	Rambow	Fall/ Spring		

#### **41. Resolution No. 0622-41**

Motion to approve the following teachers for summer curriculum writing per contracted rate.

Vicki Bill  
Grace Cooney  
Darlene Stango  
Bart White  
Lucinda Garvey  
Jennifer Maienza

#### **42. Resolution No. 0622-42**

Motion to approve Melissa Schaffer, Shared Service Art Teacher with Stratford School District prorated 1 day a week at BA Step 1.

#### **43. Resolution No. 0622-43**

Motion to approve the **FIRST READING** of the following revised/abolished/ New Policy/Regulations.

### **Policy Alert and Support System ALERT 227**

#### **A. General Policy and Regulation Guides**

- P 1648.14** Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (Abolished)
- P 1648.15** Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
- P 2415.04** Title I – District – Wide Parent and Family Engagement (M) (Revised)
- P 2415.50** Title I – School Parent and Family Engagement (M) (New)
- P 2416.01** Postnatal Accommodations for Students (New)
- P 2417** Student Intervention and Referral Services (M) (Revised)
- P 3161** Examination for Cause (Revised)
- P 4161** Examination for Cause (Revised)
- P 5512** Harassment, Intimidation, and Bullying (M) (Revised)
- P& R 7410** Maintenance and Repair (M) (Revised)
- R 7410.01** Facilities Maintenance, Repair Scheduling, and Accounting (M) (Revised)
- P 8420** Emergency and Crisis Situations (M) (Revised)
- P & R 9320** Cooperation with Law Enforcement Agencies (M) (Revised)

#### **B. Special Education/Receiving Schools NJDOE Monitoring Policy and Regulation Guide Updates**

[The Policy Guide and corresponding Regulation Guides listed below are mandated for Approved Private Schools for Students with Disabilities, Educational Services Commissions, Jointure Commissions, Regional Day Schools, and County Special Services School Districts.]

**P 2461** Special Education/Receiving Schools (M) (Revised)

**R 2461.06** Special Education/Receiving Schools – Appropriately Certified and Licensed Staff (M) (Revised)

**R 2461.09** Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs (M) (Revised)

**R 2461.10** Special Education/Receiving Schools – Full Educational Opportunity (M) (Revised)

**R 2461.12** Special Education/Receiving Schools – Length of School Day and Academic Year (M) (Revised)

**R 2461.14** Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities (M) (Revised)

**R 2461.15** Special Education/Receiving Schools – Operation of an Extended Academic Year Program (M) (Revised)

**R 2461.19** Special Education/Receiving Schools – Behavior Modification Program (M) (Revised)

#### **44. Resolution No. 0622-44**

Motion to approve the contract for Erin Kearney, Business Administrator/Board Secretary for the 22-23 school year.

#### **45. Resolution No. 0622-45**

Motion to approve the following continuing education Instructional Design Learning and Technology courses for Taron Leidy at Anderson University.

IDLT 500  
IDLT 510  
IDLT 521  
IDLT 522

Motion by Mrs. Straub seconded by Mr. DelPidio that Resolutions 0622-01-45 are adopted.

BOE Member	YES	NO	ABSTAIN	NA
Mrs. Brisbin	X			
Mrs. Hobbs	X			
Mrs. Ivins-Sims	X		#25 #28	
Mr. Minder	X			
Mr. DelPidio	X		#28	
Mr. Stones	X			
Mrs. Straub	X			
Mrs. Manny	X			
Dr. Woldoff				X

**Old Business**

None

**New Business**

None

**Limited Citizen Participation**

None

**Executive Session**

A Motion was made by Mrs. Brisbin and seconded by Mrs. Ivins-Sims to enter into executive session at 7:11 pm.

A Motion was made by Mrs. Straub and seconded by Mrs. Brisbin to enter into public session at 7:48 pm.

**Adjournment**

On a motion by Mrs. Straub, seconded by Mrs. Brisbin the Board adjourned at 7:49 p.m.  
Motion passed 8-0-0.