

LAUREL SPRINGS BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 21, 2022 7:00 PM

EXHIBIT A

Meeting Called to Order: President, Mr. Erik Stones

EXECUTIVE SESSION

A Motion was made by Mrs. Manny and seconded by Mrs. Straub to enter into executive session at 6:08 pm.

A Motion was made by Dr. Woldoff and seconded by Mrs. Ivins-Sims to enter into public session at 7:00 pm.

Open Public Meeting Statement:

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises.” The secretary certifies that all requirements of the Sunshine Law have been met.

Pledge of Allegiance:

Roll Call:

Present

Mrs. Betty Hobbs
Mrs. Cathy Ivins-Sims
Mr. Matthew Minder

Mr. Erik Stones
Mrs. Leah Straub
Mrs. Alison Manny
Dr. Sarah Woldoff

Absent

Mrs. Kimberley Brisbin (excused with notice)

Mr. Douglas Delpidio (excused with notice)

Special Presentations: 2021-2022 School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act.

Mr. Attanasi explained that the district is responsible to report HIB. Laurel Springs scored a 74 out of a possible 78 points for the 2021-2022 school year.

Announcement of Notices/Communications

None

Limited Citizen Participation

None

Secretary's Report

Mrs. Kearney thanked the Board for all their support over the past two years while employed with the district. She wished the Board Members and the district the best in the future.

Superintendent's Report

Mr. Attanasi explained to the Board that he informed the County Business Administrator, Suzanne Abdill that Mrs. Kearney has resigned from the district. Mrs. Abdill stated that Mrs. Kearney did excellent work for the district. Mr. Attanasi thanked Mrs. Kearney for all her hard work and wished her the best.

Committee Reports

Mr. Minder provided the board with the following update:

What is a Long Range Facilities Plan?

Tonight, the Laurel Springs School District will be voting to approve our Long Range Facilities Plan.

The purpose of a Long Range Facility Plan (LRFP) is to look ahead at how existing facilities can best be adapted to meet future educational program needs through capital repairs, upgrades, expansion, and improvements to the learning environments.

What Did Our Committee Do?

In June of 2022, we contracted a firm to conduct a Visual Condition Survey, which identified some key areas on our school grounds requiring upgrades or repairs. The following is a brief list.

- Replacing dox plank roofing in the 1957 school addition has been addressed as our first priority
- Replacing the HVAC system, which is currently out of warranty and leaving its functional life
- ADA Upgrades in Main Entrance and Office Spaces
- Secure Vestibule Upgrades in Main Entrance
- Necessary electrical upgrades to the original school building
- Creating a faculty-only bathroom, which is currently non-existent
- Additional classroom space for Special Education and other programs
- Installing insulation in portions of the building where there was little to none, including windows

It is important to stress that the building is safe in its current form and there are no critical safety concerns for our children or staff. However, the district is required to address our needs into the intermediate and distant future, in order to secure funding and address lead times in the event of a large project.

During our committee meeting in August, the Property Committee voted unanimously to incorporate the areas of concern, identified in the Visual Condition Survey, into our Long Range Facilities Plan. Our main takeaway was that if we patched the first priority (mainly the dox plank), rather than solving it at its source, we were simply “kicking the can” down the road at a higher cost to the district.

The contracted firm also conducted a Cohort Survival Projection Report; a requirement of the LRFP. This report identifies trends in population data, to predict any demographic changes in the community served by the Laurel Springs School District.

Moving Forward

Our Cohort Survival Projection Report anticipates a need for additional Special Education classrooms. This need presents a unique opportunity to create a Special Education program which not only addresses the needs of our community, but could also address out-of-district Special Education needs, which would generate revenue for the Laurel Springs School District.

The Board will investigate all possible outside-the-district sources of funding, including grants, an Energy Savings Improvement Program, various historical societies (considering the age of the main building) and the county source of funding for the recent Cord Mansion Addition/Expansion.

Board Secretary Action Items:

1. Resolution No. 0922-01

BE IT RESOLVED that the Board Secretary’s and Treasurer’s Report for **August 2022** be approved as certified by the Secretary of the Board that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 18A:22-8 and 18A:22-8.1, and

Be it further resolved that, pursuant to N.J.A.C. 6:20-2.13(3), the Board of Education certifies that after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EXHIBIT A

2. Resolution No.0922-02

Motion to approve attached Transfer List/Batch Appropriations Adjustments for **August 2022**.

EXHIBIT B

3. Resolution No.0922-03

Motion to approve attached Bills and Claims Report for **August 2022**.

EXHIBIT C

4. Resolution No.0922-04

Motion to approve Board Meeting Minutes from **August 2022**.

EXHIBIT D

5. Resolution No.0922-05

Motion to approve Board Meeting Executive Minutes from **August 2022**.

6. Resolution No.0922-06

Motion to approve contract with BCSSSD for student #4937506214 for 2022-2023 school year in the amount of \$59,321. For tuition and out of county fee.

7. Resolution No.0922-07

Motion to approve tuition contract with Y.A.L.E. School Southeast for student #9029202134 for the 2022-2023 school year in the amount of \$131,182.80 for tuition and extraordinary services.

8. Resolution No.0922-08

Motion to approve Dr. Gigliotti as school physician for 22/23 school year.

Superintendent Action Items

9. Resolution No. 0922-09

Motion to approve the superintendent's HIB recommendation as discussed at the prior month's meeting.

10. Resolution No. 0922-10

Motion to approve the submission of the 2021-2022 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

11. Resolution No. 0922-11

Motion to approve The Safe Return Plan for the 2022-2023 school year.

12. Resolution No. 0922-12

Motion to approve Janette Szparagowski and Conner Szparagowski as substitute teachers pending receipt of appropriate documentation.

13. Resolution No. 0922-13

Motion to approve hiring the following as part-time aides pending receipt of appropriate documentation:

~~Katie Ford~~
Patricia Cohen
Travis Crane

14. Resolution No. 0922-14

Motion to approve the attached State Testing Schedule for 2022-2023.

EXHIBIT E

15. Resolution No. 0922-15

Motion to approve the school nurses' 2022-23 Emergency Action Plan: Sudden Cardiac Arrest.

16. Resolution No. 0922-16

Motion to approve the resignation of Mrs. Erin Kearney, Business Administrator effective Oct. 5, 2022.

17. Resolution No. 0922-17

Motion to approve Mr. William Thompson as part-time interim Business Administrator from Oct 1, 2022 through December 31, 2022.

18. Resolution No. 0922-18

Motion to approve submission of the Interim Business Administrator's contract to the County Office for their review.

19. Resolution No. 0922-19

Motion to approve 2022-23 HSC calendar.

EXHIBIT F

20. Resolution 0922-20

Motion to approve submission of the Long-Range Facility Plan.

21. Resolution 0922-21

Motion to approve Laurel Spring BOE to enter the 2022-2023 Shared Service with the Stratford Board of Education for the various services described in the revised agreement.

Motion by Mrs. Straub seconded by Mrs. Ivins-Sims that Resolutions 0922-01 - 21 are adopted.

BOE Member	YES	NO	ABSTAIN	NA
Mrs. Brisbin				X
Mrs. Hobbs	X			
Mrs. Ivins-Sims	X			
Mr. Minder	X			
Mr. DelPidio				X
Mr. Stones	X			
Mrs. Straub	X			
Mrs. Manny	X			
Dr. Woldoff	X		4,5	

Old Business

Mrs. Straub expressed her desire for the district to obtain solar.

New Business

Mr. Stones explained to the Board that Laurel Springs will be offered a seat on the Sterling Board. He also stated that the October ASSA will determine if this seat will be a voting seat based on the enrollment student count.

Limited Citizen Participation

None

Executive Session

A Motion was made by Mrs. Straub and seconded by Mrs. Ivins-Sims to enter into executive session at 7:20 pm.

A Motion was made by Mrs. Straub and seconded by Mrs. Ivins-Sims to enter into public session at 7:25 pm.

Adjournment

On a motion by Mrs. Straub, seconded by Mrs. Ivins-Sims the Board adjourned at 7:25 pm, motion passed 7-0-0.