

Regular Board Meeting of May 15, 2024.

Meeting called to order by President, Erik Stones at 7:00 p.m.

Open Public Meeting Statement:

The meeting is called to order under the New Jersey Public Meetings Act.
The secretary certifies that all requirements of the Sunshine Law have been met.

Pledge of Allegiance:

Roll Call

Present

Absent

Mrs. Brisbin

Mr. DelPidio

Mrs.Hobbs

Mrs. Ivins –Sims

Mrs. Manny

Mr.Minder

Mrs. Redstreak

Mrs.Korn

Mr. Stones

Announcement of Notices/Communications

1. This Saturday from 11am-3pm, Laurel Springs will host “Walt Fest”, an art, history, and music festival in the downtown area and the Chord Mansion, and at the Whitman Stafford Farmhouse and Crystal Springs.
2. Next Friday is a 12:30 dismissal day and also Olympic Day. Be on the lookout for your child’s color for shirt and also please make sure to send them with a water bottle.
3. May 30th is Move up Day. Students will visit their teacher and classroom for next year. They will receive summer reading and math assignments at that time.

Limited Citizen Participation- none

Secretary’s Report

Approving the final 2024/2025 budget again because the format needed to be changes based on county office input.

Superintendent's Report

1. HVAC ROD GRANT Project Update- On tonight's agenda there is a resolution to approve the bid for the HVAC project. In the coming days we will look to ensure the timeline for completion is still on course to finish before the beginning of the new school year.
 - Proposed New Cost- \$643,200 (After deduct alternatives-mini split hallway unit replacement (2), reusing existing louvers instead of replacing them)
 - Proposed Funding for the Project:
 - 23-24-Capital Projects- \$150,385
 - 24-25- Capital Projects- \$185,000
 - ESSER III Grant- \$88,109
 - ROD Grant State Share- \$213,726
 - Capital Reserve- \$5,980
2. Playground Project Update-Thank you to the community members who volunteered for the Playground Committee. (Mrs. Dold, Mrs. Morrison, Mrs. DiMarco, and Mrs. Yawarski) We have reached an agreement on a design and we are awaiting pricing adjustment details and a perspective date to begin the project.
3. Eastern Solar Glass Security Film- I met with a representative from Eastern Solar Glass on May 1st to get an estimate for security film to be applied to our ground floor windows and doors. This film adds an additional layer of security to the glass around our building. The film essentially makes the glass shatter-resistant. More information will follow as quotes are returned.
4. Last Wednesday, May 8th was School Nurse's Day. I would just like to highlight and thank Mrs. Corrigan for remaining focused on the safety and well-being of our students and staff.
5. On the agenda tonight you will see a resolution to formally accept my letter of resignation as Principal/Superintendent of Laurel Springs School effective June 30th or later as dictated by contract. I started here in 2005, teaching 1st grade. This is currently my 19th year at Laurel Springs School. I have instructed in all Elementary Grades from 1st to 6th and taught in almost every classroom in this building. I am very fortunate to have worked with some outstanding educators in this district and blessed with a supportive handful of administrators and eventually a devoted group of board of education members. Simply put, I will always hold my time at Laurel Springs School close. I want to thank the community of Laurel Springs for their partnership over the years. In the time I have left at our school, I will look to tie up all outstanding projects and align personnel for the coming year ahead. I will be working hand in hand with our board of education to ensure a smooth transition for the future.

Committee Reports

Finance- none
Personnel- none

Sterling-

Mr. Minder, budget presentation was held, update on extra-curricular events, update on capital projects for next year.

Yellin-

Mrs. Brisbin, presentation by the curriculum director, budget presentation, update on Honor Society Induction.

On a motion by Mrs. Ivins-Sims, seconded by Mrs. Manny to approve Resolutions 0524-01 through 0524-24. Roll Call Vote.

Yes	No	Abstain
Mrs. Brisbin		Mrs. Brisbin- #10, #14
Mrs. Hobbs		
Mrs. Ivins-Sims		
Mrs. Manny	Mrs. Manny-#23	
Mr. Minder		
Mrs. Korn		Mrs. Korn- #4, #5
Mr. Stones		

1. Resolution No. 0524-01

BE IT RESOLVED that the Board Secretary's and Treasurer's Report for **March 2024**. be approved as certified by the Secretary of the Board that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 18A:22-8 and 18A:22-8.1, and

Be it further resolved that, pursuant to N.J.A.C. 6:20-2.13(3), the Board of Education certifies that after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EXHIBIT A

2. Resolution No. 0524-02

Motion to approve attached Transfer List/Batch Appropriations Adjustments for **March 2024**.

EXHIBIT B

3. Resolution No. 0524-03

Motion to approve attached Bills and Claims report.

EXHIBIT C

4. Resolution No. 0524-04

Motion to approve the minutes from April 24, 2024.

EXHIBIT D

5. Resolution No. 0524-05

Motion to approve the Executive Minutes from April 24 2024.

6. Resolution No. 0524-06

Motion to approve contract between Laurel Springs Board of Education and Professional Medical Staffing for the 2024-2025 school year.

EXHIBIT E

7. Resolution No. 0524-07

Motion to approve the superintendent's HIB recommendation as discussed at the prior month's meeting.

8. Resolution No. 0524-08

Motion to approve the following Professional Developments.

Mrs. Maienza 5/16/24 Cutting Edge Strategies -2nd Gr. \$279.
(Corrected Date)

Mr. White 5/22/24 Building Classroom Thinking 199.

9. Resolution No. 0524-09

Motion to approve the following certificated staff a listed below for the 2024-2025 school year.

Lucinda Garvey
Vicki Bill
Janet Cybulski
Michelle Cruz
Lisa Corrigan
Brian Hofacker
Grace Cooney
Alexa Davis
Ruby Murrani

Kasey Rabena
Bart White
Deborah McLaughlin
Jennifer Maienza
Taron Leidy
Julie Knipfer
Deborah Bertolino
Kelly Ingenito
Aubrey Craig

10. Resolution No. 0524-10

Motion to approve the following Paraprofessional/Instructional Aides for the 2024-2025 school year.

Kristin Laurenzi	Stephanie Carozza
Devon Lucier	Ashley Kirkpatrick
Jarred Matchett	

11. Resolution No. 0524-11

Motion to approve the following non-union staff for 2024-2025.

Sharon Isard	12 months (Full-Time)
Jane DiOrio	12 months (Full-Time)

12. Resolution No. 0524-12

Motion to approve the following stipend position for 2024-2025. Stipends will be paid at the contracted rate.

Head Teacher/Affirm. Action Officer	Julie Knipfer
Anti-Bullying Coordinator	Julie Knipfer
CST Coordinator	Deborah McLaughlin
Substitute Coordinator	Jane DiOrio
Safety Coordinator	Bart White
Title I Coordinator (funded through grant)	Janet Cybuski
Technology Coordinator	Taron Leidy

13. Resolution No. 0524-13

Motion to approve the following certificated staff members for the 2024-2025 Summer Dragon Camp (July 9, 2024 to August 8, 2024)

Brian Hofacker	Bart White
Vicki Bill	Ruby Murrani
Julie Knipfer	

14. Resolution No. 0524-14

Motion to approve the following Paraprofessional Support Staff for the 2024 summer academic programs.

Ashley Kirkpatrick
Jarred Matchett

15. Resolution No. 0524-15

Motion to approve the following certificated staff members for the 2024 ESY Summer Program. (July 9, 2024-August 8, 2024)

Alexa Davis Grace Cooney

16. Resolution No. 0524-16

Motion to approve the following awards for Promotion June 2024.

Jack Hagen Memorial Service Award	\$40.	
Miriam Prince-Best All Around Student	\$40.	
Best Overall Performance-Language Arts	\$25.	
Best Overall Performance-Math	\$25.	
Best Overall Performance-Science/Health		\$25.
Best Overall Performance-Social Studies	\$25.	
Safety of the Year		\$25.
Miriam Prince-Most Cooperative/Congenial	\$25.	
Tom Buchanan Citizenship Award	\$25.	
Best Female PE Student		\$25.
Best Male PE Student	\$25.	
Best Female Literature Alive	\$25.	
Best Male Literature Alive		\$25.
Choral Award	\$25.	
Technology Award		\$25.
Boro Award-Highest Ranking	Boro	
Boro Award-2 nd Highest		Boro
Mrs. Debra Ann Head Award	\$40.	
Outreach/Creative Arts	\$40.	
Betty Lou Hannah Award		\$40.
Leo Club Member of Year		\$25.
Enthusiastic Citizen Award	\$100.	
(Sponsored by The Redstreak Family)		
Excellence English-Yellin		\$50.
(2) Thomas Buchanan Awards-Yellin	\$50. Each	
Highest LS student at Sterling	\$100.	
Presidential Academic Achievement Award	Cert. only	
Determination Award	\$75.	
(Sponsored by The Stones Family)		

17. Resolution No. 0524-17

Motion to approve contract between RFP. Solutions Inc. and Laurel Springs Board of Education for Service-Maintenance contract on telecommunications and emergency strobe notification systems. Contract will run from 7/1/24 to 6/30/25.

EXHIBIT

18. Resolution No. 0524-18

Motion to accept letter of resignation from Ryan Mahlman effective June 30, 2024 or as determined by contract.

EXHIBIT G

19. Resolution No. 0524-19

Motion to accept letter of resignation from Travis Crane effective 5/24/24.

EXHIBIT H

20. Resolution No. 0524-20

**Resolution of the Laurel Springs Board of Education
Authorizing Award of the Contract for**

Project # 22204.b, the Building Number 1 HVAC Replacement

WHEREAS, funding and architectural/engineering services have been provided for:
The Building Number 1 HVAC Replacement; and

WHEREAS, bids were solicited and publicly opened on April 23, 2024; and

WHEREAS, the low base bid was submitted by Surety Mechanical Services of NJ, LLC for an amount of \$683,200, with deductions available with Bid Alternate No. 1- Delete Existing Louver Replacement of -\$15,000; and Bid Alternate No. 2- Delete HP 1 and HP 2 of -\$25,000.

WHEREAS, the Board of Education has obtained a grant from the State of New Jersey, Schools Development Authority for \$213,726.98 to carry out this project to replace the Building Number 1 HVAC units along with Capital Funds which are available; and

WHEREAS, the Laurel Springs Board of Education does have the necessary funds available to award the Base Bid with the deduction of Alternate No.1, and Bid Alternate No. 2, which results in an amount equaling \$643,200;

NOW, THEREFORE BE IT RESOLVED by the Laurel Springs Board of Education that the bid for the Building Number 1 HVAC Replacement at the Laurel Springs School, be awarded to:

**Surety Mechanical Services of NJ, LLC
300 Thomas Avenue, Suite 201
Williamstown, New Jersey 08094
For the amount of: \$643,200.00**

DATED:
YEAS:
NAYS:

MOVED BY:
SECONDED BY:

ATTEST:
Date:

I hereby certify that the foregoing Resolution was adopted by the Laurel Springs Board of Education in the County of Camden, in the State of New Jersey at their meeting of May 15, 2024

21. Resolution No. 0524-21

Motion to approve participation in the Public Employer Trust for Dental and Vision coverage from July 1, 2024 to June 30, 2025. There is no increase in rates from the current year.

22. Resolution No. 0524-22

Motion to approve summer curriculum writing. Payment based on negotiated contracted rate.

Jennifer Maienza
Deborah McLaughlin
Julie Knipfer

Resolution 0524-23

Adoption of the FINAL BUDGET, with modifications to the TENTATIVE BUDGET approved by the Interim Executive County Superintendent

WHEREAS, the Laurel Springs Board of Education adopted a TENTATIVE budget on March 20, 2024, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the TENTATIVE budget was approved by the Executive County Superintendent of Schools, and

WHEREAS, the TENTATIVE budget was advertised in the legal section of the Courier Post on April 17, 2024, and

WHEREAS, the FINAL BUDGET was presented to the public during a public hearing held in the Laurel Springs School District All Purpose Room, Laurel Spring, NJ, on April 24, 2024.

WHEREAS, the Board of Education has now determined to make modifications to the Tentative Budget as follows:

Budget Line	Description	Tentative Budget	Final Budget	Change	Explanation
11-000-221-xxx	Improve Instruction	\$103,897.	\$29,897.	\$-74,000.	Reduce Position
11-000-240-xxx	School Administration	\$85,569.	\$69,659.	\$-16,000.	Reduce Position
11-xxx-xxx-2xx	Employee Benefits	\$734,518.	\$690,465.	\$-44,053.	Reduce Position
TOTAL		\$923,984.	\$789,931.	\$-134,053.	

NOW, THEREFORE, BE IT RESOLVED that in consideration of the above, the Board of Education hereby adopts the following FINAL Budget for SY2024-2025:

	<u>Budget</u>	<u>Tax Levy</u>
General Fund	\$7,707,587.	\$3,173,212.
Special Revenue	129,204.	0.
Debt Service	219,296.	144,575.
Total Base Budget	<u>\$8,056,087.</u>	<u>\$3,317,787.</u>

The General Fund Budget includes the utilization of fund balance in the amount of \$299,232.00, utilization of banked cap in the amount of \$35,418.00, utilization of an enrollment adjustment of \$54,420.00, utilization of tuition reserve of \$250,000.00 and utilization of a health benefits adjustment of \$20,047.00 to maintain current programs and services. The budget also includes the local share of \$185,000 for the ROD Grant for district HVAC upgrades.

WHEREAS, a maximum of \$7,500 in professional development travel is set for 2024-2025 school year. A maximum of \$7,500 is budgeted for professional development travel in the prebudget year, and \$612 has been spent to date.

Resolution 0524-24

Motion to approve Ashley Bachowski as part-time Aide/Substitute pending receipt of necessary paperwork.

Old Business

Mrs. Manny, question on HVAC project and funding.

New Business-

Mr. Stones, full board is being registered for fall conference.

Limited Citizen Participation-none

Executive Session

On a motion by Mrs. Brisbin, seconded by Mrs. Manny, the Board adjourned the meeting at 7:30 pm.

Motion passed 7-0.

RESPECTFULLY SUBMITTED,

Mark Stratton
Board Secretary