



Laurel Springs School District
Board of Education
623 Grand Avenue
Laurel Springs, NJ 08021

Regular Meeting Agenda - August 20, 2025 – 7:00pm

1. MEETING OPENING

Meeting Called to Order: President, Mr. Douglas DelPidio

2. EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: _____ Second: _____ Time: _____

CLOSE EXECUTIVE SESSION

Motion: _____ Second: _____ Time: _____

3. MEETING OPENING CONTINUED

Open Public Meeting Statement:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises." The secretary certifies that all requirements of the Sunshine Law have been met.

Pledge of Allegiance

Roll Call:

Mr. Douglas DelPidio
Mrs. Kimberley Brisbin
Mrs. Betty Hobbs
Ms. Tara Dunning
Mr. Matthew Minder
Mrs. Giavonna DelPidio
Mrs. Carolyn Redstreake
Mrs. Elizabeth Ford
Mrs. Monica Korn

4. ANNOUNCEMENT OF NOTICES/COMMUNICATIONS

2. PUBLIC COMMENT

Visitors' Comments

Limited Citizen Participation- This is the first of two opportunities in which the public would like to address the Board on Board Agenda items only.

Concerns stated, or actions requested by the public, will be taken under advisement by the board for investigation, discussion, and action or disposition at a later time/date.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel, litigation, Negotiations, Attorney-Client Privilege matters and shall not respond to comments made by members of the public.

Employees of the Laurel Springs School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by members of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Limit your comment(s) to the specific resolution.
5. Per Policy #0167, each statement made by a participant shall be limited to five-minute duration.

5. APPROVAL OF MINUTES

Regular Meeting Minutes

Motion to approve the Regular Meeting Minutes from June 11, 2025 and July 22, 2025

Executive Meeting Minutes (if available)

5. SUPERINTENDENT'S INFORMATION ITEMS

- **HIB Report** – none
- **Presentation of WIDA scores**
- **Preschool Update**
- **July Drills**
 - **7/28- Tabletop Emergency Response Plan**
 - **7/29- Fire Drill**

6. COMMITTEE REPORTS

- **Property Committee**
 - HVAC Project
 - Referendum
- **Policy Committee**
 - Policy Alert 235

7. YELLIN REPRESENTATIVE UPDATE

8. STERLING REPRESENTATIVE UPDATE

9. HSC REPRESENTATIVE UPDATE

10. SUPERINTENDENT'S BOARD ACTION ITEMS

10.1 Resolution No. 0820-01

Motion to approve the adoption of the K-6 District Curriculum aligned to the New Jersey State Learning Standards to comply with NJQSAC Statement of Assurances.

10.2 Resolution No. 0820-02

Motion to approve Danielson Instrument for Teacher Observations during the 2025-2026 school year.

10.3 Resolution No. 0820-03

Motion to approve the 2025-2026 Mentor Plan

10.4 Resolution No. 0820-04

Motion to approve the 2025-26 Professional Development Plan.

10.5 Resolution No. 0820-05

Motion to approve FY 2024-2025 Collaborative Federal Monitoring Report, CAP instructions and CAP worksheet

10.6 Resolution No. 0820-06

Motion to approve the 2025–2026 Student Handbook

10.7 Resolution No. 0820-07

Motion to approve the 2025–2026 Home and School Council events schedule and authorize use of facilities as appropriate

10.8 Resolution No. 0820-08

Motion to approve the Teacher Mentor stipends for the 25-26 school year: Brian Hofacker, \$500, utilizing Title II funds

10.9 Resolution No. 0820-09

Motion to approve the new hire of Michele Jones as the Secretary of Student Services, with the salary of \$39,500.00, effective August 25th, 2025

10.10 Resolution No. 0820-10

Recommend motion to approve the reimbursement for tuition charges to Mrs. Julie Knipfer in the amount of \$2,400 for courses taken during the spring semester of 2025.

10.11 Resolution No. 0820-11

Motion to rescind Ms. Laura Henkel as Accounts Payable Clerk for the 2025-26 school year at the rate of \$1,000.00 per month.

10.12 Resolution No. 0820-12

Motion to approve the resignation from Caterina Amato, ML teacher.

10.13 Resolution No. 0820-13

Motion to approve the FIRST reading of the following Revised/New/Abolished policies (Alert#235)

A. N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures

P 0173	Duties of Public School Accountant (Revised)
P 0174	Legal Services (M) (Revised)
P 0177	Professional Services (M) (Revised)
P & R 1570	Internal Controls (M) (Revised)
P 1620	Administrative Employment Contracts (M) (Revised)
P & R 6111	Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
P 6220	Budget Preparation (M) (Revised)
R 6220	Budget Preparation (Revised)

B. General Policy and Regulation Updates

P 0141.3	Board Member Number and Term – Regional School District (New)
P 0141.4	Board Member Number and Term – County Vocational School District (New)
P 0143	Board Member Election and Appointment (Revised)
P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities (New)
P 1648.15	Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M) (Abolished)
P 2422	Statutory Curricular Requirements (M) (Revised)
P & R 5117	Interdistrict Public School Choice (Revised)
P 5339.01	Student Sun Protection (M) (New)

10.14 Resolution No. 0820-14

Motion to approve the change in degree status for Mrs. Janet Cybulski from BA +30, Step 14 to MA Step 14 at a salary of \$87,276.00, Effective September 1, 2025

10.15 Resolution No. 0820-15

Motion to approve the adjustment in work hours for Mr. Jared Matchett effective 9/1/25 as per the following:

- From - 5.5 hours (330 minutes) per day at an annual salary of \$17,325.
- To - 5.84 hours (350 minutes) per day at an annual salary of \$18,375.

This change is needed in order to meet the student's IEP

Approval of Superintendent's Action Items

Motion to Approve the Superintendent's Recommendations (0820-01 – 0820-13) as presented above.

Motion by _____, seconded by _____
that Resolutions 0820-01-15 are adopted.

11. BILLS

Motion to approve the following Bill Lists:

Bill List 1	July 21, 2025	Fund 10	\$	13,222.00
		Fund 11	\$	21,448.90
		Fund 20	\$	595.00
			\$	35,265.90
Bill List 2	July 22, 2025	Fund 11	\$	62,701.30
		Fund 20	\$	829.80
			\$	63,531.10
Bill List 3	July 30, 2025	Fund 11	\$	40,307.38
Bill List 4	August 4, 2025	Fund 11	\$	44,996.75
Bill List 5	August 4, 2025	Fund 11	\$	34,783.65
		Fund 12	\$	2,070.00

		Fund 20	\$	0.01
			\$	36,853.66
Bill List 6	August 7, 2025	Fund 11	\$	49,395.18
		Fund 20	\$	9,690.00
			\$	59,085.18
Bill List 7	August 11, 2025	Fund 11	\$	8,613.17
Bill List 8	August 11, 2025	Fund 11	\$	7,735.00

12. BUSINESS ADMINISTRATOR'S REPORT

12.1 Resolution No. 0820-16

Dollar Amount \$82,168.20

Budget Source 11-000-100-566

Motion to approve a tuition contract to YALE School Southwest, Inc. from September 8, 2025 - June 30, 2026, at \$82,168.20 regular year tuition.

12.2 Resolution No. 0680-17

Dollar Amount \$1,483,559

Budget Source 11-000-100-562; 11-000-100-561

RESOLVED, that the Laurel Springs Board of Education approve the 2025-2026 tuition contract for grades 9–12 between the Laurel Springs Board of Education and the Sterling High School District Board of Education in the amount of \$1,581,154, with a 2023-2024 tuition adjustment of -\$97,959, for a total cost owed of \$1,483,559.

12.3 Resolution No. 0820-18

Dollar Amount \$6,248.00

Budget Source 11-000-100-563

Motion to approve a tuition contract from September 1, 2025 - June 30, 2026 with Camden County Technical Schools in the amount of \$6,248 (25/26 \$38,532; 23/24 audit adjustment \$-32,284) Estimated cost per pupil \$3,211.00, and based on an average daily enrollment of 12 students

12.4 Resolution No. 0820-19

Dollar Amount \$14,018

Budget Source 10-000-100-56X

Motion to approve tuition for SID# 4907044216 to attend Creativity Collaboratory Charter School for the 2025-2026 school year in the amount of \$14, 018.

12.5 Resolution No. 0820-20

Dollar Amount:

- Basic \$61,394
- Preschool \$2,696

Motion to approve the submission of the IDEA application for Fiscal Year 2026 and accept the grant award of the funds upon subsequent approval of the FY 2026 IDEA application.

12.6 Resolution No. 0820-21

Motion to approve a contract with the New Jersey Commission for the Blind and Visually Impaired for Blindness Education Services for two (2) students at Laurel Springs School. Services will be provided at the Level 1 rate of \$2,541.00 per student, totaling \$5,082.00, effective September 1, 2025 through June 30, 2026. The New Jersey Department of Education will debit the total amount from State Aid payments for services provided by NJCBVI.

12.7 Resolution No. 0820-22

Motion to approve increasing the QPA Bid Threshold from \$44,000 to \$53,000 per the State of New Jersey, Department of the Treasury, as of July 1, 2025.

RESOLUTION TO INCREASE THE BID THRESHOLD

WHEREAS, James McCullough, School Business Administrator, possesses a Qualified Purchasing Agent (QPA) certificate;
WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Laurel Springs School District Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

12.8 Resolution No. 0820-23

Ratify and approve the School Business Administrator, James McCullough, to send a Draft June 30, 2025 Financial Report to the County Office of Education by August 1, 2025 as required by QSAC. A final June 30, 2025 Financial Report will be submitted in September and will be included in the Board of Education agenda items

12.9 Resolution No. 0820-24

Motion to approve Burlington County Special Services School District, Tuition Contract 2025-2026 SY

Dollar Amount \$11,202.00

Budget Source 11-000-100-565

Motion to approve an ESY and 1:1 ESY Aide tuition contract for SID#3208403606 to Burlington County Special Services School District from July 7, 2025 - August 1, 2025, at \$4,588.00(extended school year tuition) plus \$6,614.00 (ESY 1:1 aide) totaling \$11,202.00.

Approval of the BA's Recommendations

Motion to approve the BA's Recommendations (0820-14 – 0820-24) as presented above.

Motion by _____, seconded by _____
that Resolutions 0820-14 - 24 are adopted.

13. VISITOR'S COMMENTS - OPEN END, 5 MINUTE LIMIT

Public Comments

Limited Citizen Participation- This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney-Client privilege).

14. OLD BUSINESS

15. New Business

16. ADJOURN

Adjourn Meeting

Motion to Adjourn the Meeting.