



Laurel Springs School District
Board of Education
623 Grand Avenue
Laurel Springs, NJ 08021

Regular Meeting Agenda - October 15, 2025 – 7:00pm

1. MEETING OPENING

Meeting Called to Order: President, Mr. Douglas DelPidio

Open Public Meeting Statement:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises." The secretary certifies that all requirements of the Sunshine Law have been met.

Pledge of Allegiance

Roll Call:

Mrs. Betty Hobbs
Ms. Tara Dunning
Mr. Matthew Minder
Mrs. Giavonna DelPidio
Mrs. Carolyn Redstreake - absent
Mrs. Elizabeth Ford
Mrs. Monica Korn
Mrs. Kimberley Brisbin
Mr. Douglas DelPidio

Other Attendees:

Mr. Steve Crispin – Superintendent
Mr. Morlock, Esq. – Board Secretary

2. EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: Kimberley Brisbin

Second: Monica Korn

Time: 6:35pm

Final Resolution: Motion Carried
Yes – Douglas DelPidio, Elizabeth Ford, Tara Dunning Giavonna DelPidio, Matthew Minder, Betty Hobbs,
Kimberley Brisbin, Monica Korn

CLOSE EXECUTIVE SESSION

Motion: Tara Dunning

Second: Monica Korn

Time: 6:55pm

Final Resolution: Motion Carried
Yes – Douglas DelPidio, Elizabeth Ford, Tara Dunning Giavonna DelPidio, Matthew Minder, Betty Hobbs,
Kimberley Brisbin, Monica Korn

3. ANNOUNCEMENT OF NOTICES/COMMUNICATIONS

2. PUBLIC COMMENT

Visitors' Comments - none

Limited Citizen Participation- This is the first of two opportunities in which the public would like to address the Board on Board Agenda items only.

Concerns stated, or actions requested by the public, will be taken under advisement by the board for investigation, discussion, and action or disposition at a later time/date.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel, litigation, Negotiations, Attorney-Client Privilege matters and shall not respond to comments made by members of the public.

Employees of the Laurel Springs School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by members of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Limit your comment(s) to the specific resolution.
5. Per Policy #0167, each statement made by a participant shall be limited to five-minute duration.

5. APPROVAL OF MINUTES

Regular Meeting Minutes

Motion to approve the Regular Meeting Minutes from September 17, 2025

September 17, 2025 Minutes

Motion: Kimberley Brisbin Second: Betty Hobbs
Final Resolution: Motion Carried
Yes – Douglas DelPidio, Elizabeth Ford, Tara Dunning Giavonna DelPidio, Matthew Minder, Monica Korn,
Kimberley Brisbin, Betty Hobbs

4. SUPERINTENDENT'S INFORMATION ITEMS

- **HIB Report** – none
- **SSDS Report** – Mr. Crispin reviewed the following reports:
 - Report for the last six months of the 2024 -25 school year
 - Report for the 2024-25 school year.
- **NJSLA Report** – Mr. Crispin presented the NJSLA Results: Spring Administration. This information was presented to the Board and Community
- **Genesis** – The Board was reminded that the district will be transitioning from PowerSchool to Genesis for student management service. This change will become effective on July 1, 2026.
- **Safety Captain Award**

- **Drills- Fire 9/12, Evacuation 9/19**
The board was informed of the Emergency Drills conducted during the month of September 2025. They are as follows:
 - Fire Drill conducted on 9/12
 - Evacuation Drill conducted on 9/19
- **6th Grade Math** - Mr. Crispin informed the board that arrangements have been made to allow nine 6th grade students to receive accelerated math instruction. These students were selected based on their classroom and state testing performance. These students will receive accelerated math instruction which will provide them the opportunity to take Algebra I in seventh grade. This arrangement ensures that the Laurel Springs students have the same opportunities as students from Stratford

6. COMMITTEE REPORTS

Mr. Minder informed the board of the following:

- The HVAC project is now complete and everything appears to be working well.
- We have received two quotes for the ceiling replacement in room 203. There will be a recommendation to award the project to Highlighting Construction in the amount of \$38,434.
- The committee met with their architect prior to the meeting and there was a discussion regarding the districts Long-Range Facility Plan. The school administration will be working to update this plan so that it can be submitted to the state. This is the first step in moving forward with a possible referendum for building repairs and additions.

7. YELLIN REPRESENTATIVE UPDATE

8. STERLING REPRESENTATIVE UPDATE

- This is the first year that students are not permitted to have cell phones in school.
- Members of the community were invited into the school to see some of the construction that was completed in the old gym/locker room area.

9. HSC REPRESENTATIVE UPDATE

- The HSC recently conducted a "Clothing Drive" to raise funds to support school programs. The total amount of clothing donated was over 1,100 pounds.
- Costume Bingo will be held this Thursday and Friday nights.

10. SUPERINTENDENT'S BOARD ACTION ITEMS

10.1 Resolution No. 1015-1

Motion to approve the following Mas Science programs for our Science Fair Night at a cost of \$680 utilizing Title II funds

Slime Booth	5/14/26	6:00 PM	7:00 PM
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10.2 Resolution No. 1015-2

Motion to approve Mr. John Hutchinson as a long-term special education substitute at a rate of \$315 a day utilizing local funds

10.3 Resolution No. 1015-3

Motion to approve Mrs. Kari Suitter as a long-term ESL substitute a rate of \$315 a day utilizing local funds

10.4 Resolution No. 1015-4

Motion to approve the new hire of Mr. Matthew Kowal as a full time ESL teacher, MA Step 7, \$66,076 effective November 24, 2025

10.5 Resolution No. 1015-5

Motion to approve the HSC donation of a Utility Sink for the APR to be installed by Bommer plumbing

Approval of Superintendent's Action Items

Motion to Approve the Superintendent's Recommendations (1015-01 – 1015-04) as presented above.

Motion: Elizabeth Ford

Second: Giavonna DePidio

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Betty Hobbs, Tara Dunning, Elizabeth Ford, Matthew Minder, Monica Korn,
Elizabeth Ford, Giavonna DelPidio

11. BILLS

Bill List 1	September 15, 2025	Fund 11	\$	41,797.40
Bill List 2	September 16, 2025	Fund S/A	\$	600.00
Bill List 3	September 19, 2025	Fund 11	\$	73,998.19
		Fund 20	\$	525.00
			\$	74,523.19
Bill List 4	September 22, 2025	Fund 60	\$	2,767.20
Bill List 5	September 24, 2025	Fund 11	\$	4,479.93
Bill List 6	September 30, 2025	Fund 11	\$	1,604.95
Bill List 7	October 8, 2025	Fund 10	\$	2,379.00
		Fund 11	\$	97,528.69
		Fund 20	\$	14,030.00
			\$	113,937.69
Bill List 8	October 9, 2025	Fund 11	\$	11,410.50

Fund S/A = Student Activities

Motion: Monica Korn Second: Kimberley Brisbin

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Betty Hobbs, Tara Dunning, Giavonna DelPidio, Elizabeth Ford, Monica Korn,
Kimberley Brisbin, Matthew Minder

12. BUSINESS ADMINISTRATOR'S REPORT

12.1 Resolution No. 1015-1

Dollar Amount \$50,240.00

Budget Source - State Aid Deduction

Motion to approve a 1:1 aide tuition contract for SID#3208403606 to Burlington County Special Services School District from September 2, 2025 – June 17, 2026.

12.2 Resolution No. 1015-2

Motion to approve the Budget Preparation Calendar for the 2026-2027 school year.

12.3 Resolution No. 1015-3

Motion to approve the attached Health and Safety Evaluation of School Buildings Checklist for the 2025-2026 school year.

12.4 Resolution No. 1015-4

Motion to approve the attached Comprehensive Maintenance Plan and Resolution authorizing the School Business Administrator to submit the 2025-2026 Comprehensive Maintenance Plan in compliance with the NJ Department of Education requirements.

12.5 Resolution No. 1015-5

Motion to approve the attached Form M-1 to be submitted with the 2025-2026 Comprehensive Maintenance Plan.

12.6 Resolution No. 1015-6

Dollar Amount \$123,433.00

Budget Source – 11-000-261-420 & 11-000-262-420

Motion to approve a shared service agreement with Stratford Board of Education for maintenance and custodial services from July 1, 2025 thru June 30, 2026. \$30,858.25 to be paid quarterly on the following dates: October 1st, January 1st, April 1st, and June 1st.

12.7 Resolution No. 1015-7

Motion to approve the attached transfers for September 2025.

12.8 Resolution No. 1015-8

Motion to approve the below resolution for the June 2025 Financials:

- A. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of SEPTEMBER 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.
- B. Treasurers Report in accordance with 18A:17-36 and 18A:17-9 for the month of SEPTEMBER 2025. The Treasurers and Secretary's report are in agreement for the month of SEPTEMBER 2025.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A 16.10(b) and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year

Approval of the BA's Recommendations

Motion to approve the BA's Recommendations (1015 -01 – 1015-8) as presented above.

Motion: Matthew Minder Second: Kimberley Brisbin

Final Resolution: Motion Carried

Abstain – Monica Korn - Bill List 6

Yes – Douglas DelPidio, Betty Hobbs, Tara Dunning, Giavonna DelPidio, Elizabeth Ford,
Matthew Minder, Kimberley Brisbin

13. VISITOR'S COMMENTS - OPEN END, 5 MINUTE LIMIT

Public Comments

Limited Citizen Participation- This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney-Client privilege).

- Mrs. Morrison thanked Mrs. Dunham for the time she spends preparing for each school day.
- Roy thanked the board and Mrs. Dunham for supporting Fire Prevention Week.
- The vocational school bus is still running late. He also indicated that when there is a substitute, the bus is on-time.

14. OLD BUSINESS

- Mr. DelPidio commented that the board is currently working on the Long Range Facility Plan to submit to the state. This is the first step in planning the school additions/renovations project that will be presented to the voters in the spring.

15. New Business

- Mr. DelPidio informed the public that there is a missing swing that we are working to replace and gates around the school that will be fixed.
- The preschool lottery for 3 year olds was held today. There are four seats available.
- A few 7th grade parents from Laurel Springs have expressed concerns regarding events happening at Stratford School. Mr. DelPidio reminded parents that these issues have to be addressed with the Stratford School administration.

16. ADJOURN

Adjourn Meeting

Motion to Adjourn the Meeting.

Motion: Kimberley Brisbin

Second: Betty Hobbs

Time: 7:35pm

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Matthew Minder, Tara Dunning, Giavonna DelPidio, Elizabeth Ford, Kimberley Brisbin