



Laurel Springs School District
Board of Education
623 Grand Avenue
Laurel Springs, NJ 08021

Regular Meeting Agenda - September 17, 2025 – 7:00pm

1. MEETING OPENING

Meeting Called to Order: President, Mr. Douglas DelPidio

Open Public Meeting Statement:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises." The secretary certifies that all requirements of the Sunshine Law have been met.

Pledge of Allegiance

Roll Call:

Mrs. Betty Hobbs
Ms. Tara Dunning
Mr. Matthew Minder
Mrs. Giavonna DelPidio
Mrs. Carolyn Redstreak
Mrs. Elizabeth Ford
Mrs. Monica Korn
Mrs. Kimberley Brisbin
Mr. Douglas DelPidio

Other Attendees:

Mr. Steve Crispin – Superintendent
Mr. Morlock, Esq. – Board Secretary

2. EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: Matthew Minder

Second: Monica Korn

Time: 6:28pm

CLOSE EXECUTIVE SESSION

Motion: Tara Dunning

Second: Kimberley Brisbin

Time: 6:50pm

3. ANNOUNCEMENT OF NOTICES/COMMUNICATIONS

2. PUBLIC COMMENT

Visitors' Comments - Nnone

Limited Citizen Participation- This is the first of two opportunities in which the public would like to address the Board on Board Agenda items only.

Concerns stated, or actions requested by the public, will be taken under advisement by the board for investigation, discussion, and action or disposition at a later time/date.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel, litigation, Negotiations, Attorney-Client Privilege matters and shall not respond to comments made by members of the public.

Employees of the Laurel Springs School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by members of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Limit your comment(s) to the specific resolution.
5. Per Policy #0167, each statement made by a participant shall be limited to five-minute duration.

5. APPROVAL OF MINUTES

Regular Meeting Minutes

Motion to approve the Regular Meeting Minutes from August 25, 2025

Motion: Kimberley Brisbin

Second: Elizabeth Ford

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Betty Hobbs, Tara Dunning Giavonna DelPidio, Elizabeth Ford

Abstain – Carolyn Redstreak, Matthew Minder

4. SUPERINTENDENT'S INFORMATION ITEMS

- **HIB Report** – none
- HVAC Update – Not operational, will be done soon.
- Safety Captain Award – Gave update on early school events.
- Sterling providing food is going well
- Possibility of replacing PowerSchool with Genesis
- Ceiling issues in classroom, getting quotes for repairs
- Discussed staffing issues
- Preschool openings

6. COMMITTEE REPORTS

- **Policy Committee** – School choice here to stay

7. YELLIN REPRESENTATIVE UPDATE

- Liking Genesis
- Reinstating restorative detention

8. STERLING REPRESENTATIVE UPDATE

None.

9. HSC REPRESENTATIVE UPDATE

- Meeting being held on 9/24/25
- Pretzel sale – 9/26/25
- Clothing/donations – 9/29/25 & 9/30/25

10. SUPERINTENDENT'S BOARD ACTION ITEMS

10.1 Resolution No. 0917-1

Motion to approve the SECOND reading of the following Revised/New/Abolished policies (Alert#235)

A. **N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures**

P 0173	Duties of Public School Accountant (Revised)
P 0174	Legal Services (M) (Revised)
P 0177	Professional Services (M) (Revised)
P & R 1570	Internal Controls (M) (Revised)
P 1620	Administrative Employment Contracts (M) (Revised)
P & R 6111	Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
P 6220	Budget Preparation (M) (Revised)
R 6220	Budget Preparation (Revised)

B. **General Policy and Regulation Updates**

P 0141.3	Board Member Number and Term – Regional School District (New)
P 0141.4	Board Member Number and Term – County Vocational School District (New)
P 0143	Board Member Election and Appointment (Revised)
P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities (New)
P 1648.15	Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M) (Abolished)
P 2422	Statutory Curricular Requirements (M) (Revised)
P & R 5117	Interdistrict Public School Choice (Revised)
P 5339.01	Student Sun Protection (M) (New)

10.2 Resolution No. 0917-2

Motion to accept the attached letter of maternity leave dated 2/11/25 from Alexa Davis

10.3 Resolution No. 0917-3

Motion to approve the attached 2024-2025 Laurel Springs School District Emergency Response Plan

10.4 Resolution No. 0917-4

Motion to approve School Safety Data System Report Period II for the 2024-25 school year

10.5 Resolution No. 0917-5

Motion to approve the revisions to the following board policies/regulations:

- R 2624 Grading System (change from marking periods to trimesters)
- R 5600 Student Discipline/Code of Conduct (move Discipline Guidelines to student handbook)

10.6 Resolution No. 0917-6

Motion to approve the following teachers for Fall Club Advisors, at an hourly rate of \$42, utilizing Title IV funds, as recommended by the administration.

- Meghan Brogan, Sewing Club, October 15-November 20th, not to exceed 5 hours
- Michael Binkins, Chorus Club, October 15-December 4th, not to exceed 6 hours
- Bart White, Running Club, October 15-November 20th, not to exceed 5 hours
- Julie Knipfer, No Place for Hate Club, October 15-November 20th, not to exceed 5 hours
- Max Rambow- Garden Club, October 15-November 20th, not to exceed 5 hours
- Brian Hofacker, Art Club, October 15-November 20th, not to exceed 5 hours

10.7 Resolution No. 0917-7

Motion to approve Brian Hofacker as the LEO Club advisor for the 25-26 school year, at an hourly rate of \$42, utilizing Title IV funds, not to exceed 8 hours.

10.8 Resolution No. 0917-8

Motion to approve Julie Knipfer to attend Handle with Care Training, October 03, 2025, \$525, utilizing Title II funds.

Approval of Superintendent's Action Items

Motion to Approve the Superintendent's Recommendations (0917-01 – 0917-08) as presented above.

Motion: Kimberley Brisbin Second: Monica Korn
Final Resolution: Motion Carried
Yes – Douglas DelPidio, Betty Hobbs, Tara Dunning Giavonna DelPidio,
Elizabeth Ford. Matthew Minder, Carolyn Redstreak

11. BUSINESS ADMINISTRATOR'S REPORT

1. Bill List

Bill List 1	August 19, 2025	Fund 11	\$	500.00
Bill List 2	August 19, 2025	Fund 11	\$	6,620.06
Bill List 3	August 22, 2025	Fund 11	\$	382.90
		Fund 12	\$	246,238.66
			\$	246,621.56
Bill List 4	August 27, 2025	Fund 11	\$	112,757.66
		Fund 12	\$	2,255.00
			\$	115,012.66
Bill List 5	August 27, 2025	Fund S/A	\$	2,745.88
Bill List 6	August 27, 2025	Fund 60	\$	283.10
Bill List 7	September 9, 2025	Fund 11	\$	20,606.17

Fund S/A = Student Activities

2 Transfers – June 2025

Motion to approve the attached transfers for June 2025

3. Financial Reports – June 2025

Motion to approve the below resolution for the June 2025 Financials:

- A. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of JUNE 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.
- B. Treasurers Report in accordance with 18A:17-36 and 18A:17-9 for the month of JUNE 2025. The Treasurers and Secretary's report are in agreement for the month of JUNE 2025.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A 16.10(b) and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.

4. ROD Grant Submission

Motion to approve a ROD Grant Submission Resolution for HVAC System Upgrades.

ROD Grant Authorization – Authorizing execution and delivery of the following Grant Agreement:

HVAC System Upgrades
DOE Project#: 2540-050-23-R501
SDA Project#: 2540-050-23-G5YW
Grant#: G5-6899
Total Project Cost: \$393,504.00
Grant Amount: \$213,726.98

Delegation of Authority – Delegation of Authority to School Business Administrator for supervision of the School Facilities Project – HVAC System Upgrades:

HVAC System Upgrades
DOE Project#: 2540-050-23-R501
SDA Project#: 2540-050-23-G5YW
Grant#: G5-6899
Total Project Cost: \$393,504
Grant Amount: \$213,726.98

5. Inter Fund Loan to the General Fund

RESOLUTION AUTHORIZING AN INTERFUND LOAN FROM THE GENERAL FUND TO THE CAPITAL PROJECTS FUND

WHEREAS, the Laurel Springs Board of Education has received an invoice in the amount of \$246,238.66 for work completed in Fiscal Year 2025 related to a HVAC Regular Operating District (ROD) Grant Project; and

WHEREAS, there are insufficient funds available in the Capital Projects Fund (Fund 12) to satisfy the invoice at this time, with only \$51,884.98 remaining; and

WHEREAS, the District anticipates receipt of State of New Jersey Schools Development Authority (SDA) grant disbursements totaling approximately \$213,726.98 related to the project; and

WHEREAS, in order to provide for sufficient cash flow to pay the contractor invoice in a timely manner, it is necessary for the General Fund (Fund 11) to provide an interfund loan to the Capital Projects Fund (Fund 12);

NOW, THEREFORE, BE IT RESOLVED that the Laurel Springs Board of Education hereby authorizes an interfund loan in the amount of **\$194,353.68** from the General Fund (Fund 11) to the Capital Projects Fund (Fund 12); and

BE IT FURTHER RESOLVED that upon receipt of the SDA grant disbursement, the Capital Projects Fund (Fund 12) shall reimburse the General Fund (Fund 11) for the full amount of the interfund loan.

Lastly, here's a concise explanation to the BOE, if needed:

The District has received an invoice totaling \$246,238.66 for work completed under for the HVAC ROD Grant Project. At this time, the Capital Projects Fund (Fund 12) only has a balance of \$51,884.98 available. The District is scheduled to receive \$213,726.98 in disbursements from the New Jersey Schools Development Authority (SDA) related to this project; however, those funds have not yet been released.

In order to ensure timely payment to the contractor, the Board is authorizing an interfund loan from the General Fund (Fund 11) to the Capital Projects Fund (Fund 12) in the amount of \$199,626.66. This interfund loan is a temporary cash flow measure and will be fully reimbursed to Fund 11 upon receipt of the SDA disbursement.

6. HVAC Change Order# 2

Motion to approve change order #2 for the HVAC Replacement Project, increasing the cost by \$15,158.85

Surety Mechanical HVAC Replacement Change Order #2

Original Contract Sum	\$643,200.00
Previously Authorized Change Orders (net)	\$15,549.65
Contract Sum prior to this Change Order	\$658,749.65
Change Order# 2 Removal & Replacement of Damaged Existing Flooring	\$15,168.85
Contract Sum will increase by (change order 2)	\$15,168.85
New Contract Sum including Change Orders 1 & 2	\$673,918.50

7. GAMUT Behavioral Services

Motion to approve an agreement with GAMUT Behavioral Services for the following professional services during the 2025-2026 school year.

Behavior Supervision Consultant (BSC)	\$125.00
Behavior Consultant Assistant (BCA)	\$85.00
Crisis Intervention Specialists	\$45.00
Registered Behavior Technician (RBT)	\$43.00
Applied Behavior Analytic Therapist (ABAT)	\$41.00
Classroom Applied Behavior Analytic Therapist (CABA)	\$45.00

8. BCSSSD Tuition Contract

Motion to approve Burlington County Special Services School District, Tuition Contract 2025-2026 SY

Dollar Amount \$61,959

Budget Source - State Aid Deduction

Motion to approve a tuition contract for SID#3208403606 to Burlington County Special Services School District from September 2, 2025 – June 17, 2026.

9. YALE, Southeast Tuition Contract

Dollar Amount \$161,315.70

Budget Source 11-000-100-566

Motion to approve a tuition contract to YALE School Southeast, Inc. for SID# 3676848873 from July 7, 2025 - June 30, 2026, at \$13,895.10 ESY tuition, ESY 1:1 \$9,150.00 plus \$83,370.60 regular year tuition, RY 1:1 \$54,900.00 totaling \$161,315.70

10. Motion to approve interpretation services from Sign 4U Interpreting Service, LLC for student SID# 8816321063 for the 2025–2026 school year, at a total cost not to exceed \$89,000, to be paid from account #11-000-216-320.

Approval of the BA’s Recommendations

Motion to approve the BA’s Recommendations (0917-01 – 0917-10) as presented above.

Motion: Kimberley Brisbin

Second: Matthew Minder

Final Resolution: Motion Carried

**Yes – Douglas DelPidio, Betty Hobbs, Tara Dunning, Monica Korn,
Carolyn Redstreake, Giovanna DelPidio, Elizabeth Ford**

13. VISITOR'S COMMENTS - OPEN END, 5 MINUTE LIMIT

Public Comments

Limited Citizen Participation- This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney-Client privilege).

- Issue with Camden County Technical Schools bus getting here late, needs to be picked up earlier

14. OLD BUSINESS

- Castille memorial update

15. New Business

- Swing section missing
- Need Bond Referendum
- Dumpster fence improvement

16. ADJOURN

Adjourn Meeting

Motion to Adjourn the Meeting.

Motion: Kimberley Brisbin

Second: Betty Hobbs

Final Resolution: Motion Carried

**Yes – Douglas DelPidio, Tara Dunning, Monica Korn,
Carolyn Redstreake, Giovanna DelPidio, Elizabeth Ford, Matthew Minder
Meeting Adjourned at 7:19pm**

Respectfully Submitted,

Mr. Douglas DelPidio
Board President

Mr. Steve Crispin