



Laurel Springs School District
Board of Education
623 Grand Avenue
Laurel Springs, NJ 08021

Regular Meeting Agenda - December 17, 2025 – 7:00pm

1. MEETING OPENING

Meeting Called to Order: President, Mr. Douglas DelPidio

Open Public Meeting Statement:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises." The secretary certifies that all requirements of the Sunshine Law have been met.

2. EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: _____ Second: _____ Time: _____

3. PUBLIC SESSION

Motion to resume Public Session

Motion: _____ Second: _____ Time: _____

Pledge of Allegiance

Roll Call:

Mrs. Betty Hobbs
Ms. Tara Dunning
Mr. Matthew Minder
Mrs. Giavonna DelPidio
Mrs. Carolyn Redstreake
Mrs. Elizabeth Ford
Mrs. Monica Korn
Mrs. Kimberley Brisbin
Mr. Douglas DelPidio

4. PUBLIC COMMENT

Visitors' Comments

Limited Citizen Participation- This is the first of two opportunities in which the public would like to address the Board on Board Agenda items only.

Concerns stated, or actions requested by the public, will be taken under advisement by the board for investigation, discussion, and action or disposition at a later time/date.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel, litigation, Negotiations, Attorney-Client Privilege matters and shall not respond to comments made by members of the public.

Employees of the Laurel Springs School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by members of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Limit your comment(s) to the specific resolution.
5. Per Policy #0167, each statement made by a participant shall be limited to five-minute duration.

5. APPROVAL OF MINUTES

Regular Meeting Minutes

Motion to approve the Regular Meeting Minutes from November 19, 2025
[November Minutes](#)

Motion by _____, seconded by _____

Executive Meeting Minutes (if available)

Motion by _____, seconded by _____

6. SUPERINTENDENT'S INFORMATION ITEMS

- **HIB Report** – November

7. COMMITTEE REPORTS

- **October Safety Drills** – Fire Drill 11/2/25, Lockdown 11/25/25

8. YELLIN REPRESENTATIVE UPDATE

9. STERLING REPRESENTATIVE UPDATE

November/2025 School Board Election Official Election Results are attached.
[Election Results](#)

10. HSC REPRESENTATIVE UPDATE

11. SUPERINTENDENT'S BOARD ACTION ITEMS

11.1 Resolution No. 1119-1

Motion to approve the following professional development utilizing Title II funds:

- Matthew Kowal, IMSE Intervention OG+ 12/1/25-12/5/25, \$1,750
- Janet Cybulski, IMSE Intervention and Support PD, \$200
- Megan Brogan, Pre K Literacy Plus PD, \$425

11.2 Resolution No. 1119-2

Motion to approve Heather Dunham as the School Safety Specialist for the 2026 calendar year. (see attached)

[Resolution No. 1119-2](#)

11.3 Resolution No. 1119-3

Motion to acknowledge the monthly HIB report, as attached, and affirm the outcomes as provided in the report. (see attached)

[Resolution No. 1119-3](#)

11.4 Resolution No. 1119-4

Motion to approve the salary adjustment for Aubrey Craig-Zeisloft to reflect MA effective 2/1/25

11.5 Resolution No. 1119-5

Motion to approve the amendments to the Long-Range Facility Plan and to submit the Long-Range Facilities Plan to the Department of Education for approval

11.6 Resolution No. 1119-6

Motion to approve Michele Jones as the administrative assistant for the school principal effective January 1, 2026, at an annual salary of \$ _____

11.7 Resolution No. 1119-7

Motion to approve the Walt Fest Art Contest sponsored by the town of Laurel Springs

[Resolution No. 1119-7](#)

11.8 Resolution No. 1119-8

Motion to approve Devon Lucier as the main office secretary effective January 1, 2026, at an annual salary of \$35,000.

11.9 Resolution No. 1119-9

Motion to approve Travis Crane as a paraprofessional effective January 1, 2026, at an hourly rate of 17.50/hr. not to exceed 5.5 hours a day.

11.10 Resolution No. 1119-10

Motion to approve the written parental notification form for student restraint.

[Resolution No. 1119-10](#)

11.11 Resolution No. 1119-11

Motion to approve a contract for special education related services with Partners in Learning for 1:1 support and BCBA services, starting December 22, 2025, for the remainder of the 2025-2026 school year.

[Resolution No. 1119-11](#)

11.12 Resolution No. 1119-12

Motion to approve the 2026 Board of Education meeting dates as attached. All meetings are scheduled for 7:00 p.m. at the Laurel Springs School, 623 Grand Avenue, Laurel Springs, NJ 08021 unless otherwise noted. Action will be taken at all meetings.

[Resolution No. 1119-12](#)

Approval of Superintendent's Action Items

Motion to Approve the Superintendent's Recommendations (1119-01 – 1119-12) as presented above.

Motion by _____, seconded by _____
that Resolutions 1119-01-010 are adopted.

12. BILLS

Bill List 1	November 13, 2025	Fund 60	\$	4,649.80
Bill List 2	November 15, 2025	Fund 11	\$	2,260.27
Bill List 3	November 20, 2025	Fund 10	\$	1,293.00
		Fund 11	\$	19,143.61
		Fund 30	\$	14,070.13
			\$	34,506.74
Bill List 4	November 30, 2025	Fund 11	\$	1,722.44

Fund S/A = Student Activities

Motion to approve the BA's Recommendations as presented above.

Motion by _____, seconded by _____

13. BUSINESS ADMINISTRATOR'S REPORT

13.1 Resolution No. 1119-1

Motion to accept the June 30, 2025 Audit and approve the Corrective Action Plan/Resolution.

[Audit Synopsis](#)

13.2 Resolution No. 1119-2

Motion to approve the 2025-2026 NJDOE Health & Safety Evaluation of School Buildings Checklist Statement of Assurance to be submitted to the county office by December 30, 2025.

[Health & Safety Checklist](#)

13.3 Resolution No. 1119-3

Acknowledge approval of the 2024-2025 Final Report for ESEA and approve an amendment to the FY26 ESEA Grant by budgeting the Carryover:

Grant	Title I-A	Title I SIA	Title II-A	Title III	Title III Imm	Title IV
Original	\$56,964	\$0	\$8,052	\$1,938	\$0	\$10,000
Carryover	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL AVAIL	\$56,964	\$0	\$8,052	\$1,938	\$0	\$10,000

13.4 Resolution No. 1119-4

Motion to approve the attached transfers for November 2025

[Transfer Report - 1](#)

[Transfer Report - 2](#)

13.5 Resolution No. 1119-5

Financial Reports – November 2025

Motion to approve the below resolution for the November 2025 Financials:

A. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.

- B. Treasurers Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025. The Treasurers and Secretary's report are in agreement for the month of November 2025.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A 16.10(b) and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year

[November Treasurer Report](#)

[Board Secretary Report](#)

13.6 Resolution No. 1119-6

Motion to approve change order #3 for the HVAC Replacement Project, decreasing the cost by -\$4909.60

HVAC Replacement Change Order #3

Original Contract Sum	\$643,200.00
Previously Authorized Change Orders (net)	\$30,718.50
Contract Sum prior to this Change Order	\$673,918.50
Change Order# 3 Credit for balance of the project allowance	(\$4,909.60)
Contract Sum will decrease by change order #3	(\$4,909.60)
New Contract Sum including Change Orders 1 & 2	\$669,008.90

[Change Order 3](#)

Approval of the BA's Recommendations

Motion to approve the BA's Recommendations (1119-01 – 1119-06) as presented above.

Motion by _____, seconded by _____
that Resolutions 1119-01 -06 are adopted.

14. VISITOR'S COMMENTS - OPEN END, 5 MINUTE LIMIT

Public Comments

Limited Citizen Participation- This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney-Client privilege).

15. OLD BUSINESS

16. NEW BUSINESS

17. ADJOURN

Adjourn Meeting

Motion to Adjourn the Meeting.

Motion: _____ Second: _____ Time: _____