



**Laurel Springs School District  
Board of Education  
623 Grand Avenue  
Laurel Springs, NJ 08021**

**Regular Meeting Minutes - December 17, 2025 – 7:00pm**

**1. MEETING OPENING**

**Meeting Called to Order: President, Mr. Douglas DelPidio**

**Open Public Meeting Statement:**

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises.” The secretary certifies that all requirements of the Sunshine Law have been met.

**2. EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances exist;

**NOW THEREFORE BE IT RESOLVED** by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: Kimberley Brisbin Second: Monica Korn Time: 6:31pm

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Tara Dunning, Giavonna DelPidio, Matthew Minder, Betty Hobbs,  
Kimberley Brisbin, Monica Korn, Carolyn Redstreak

**3. PUBLIC SESSION**

**Motion to resume Public Session**

Motion: Kim Brisbin Second: Elizabeth Ford Time: 6:50pm

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Tara Dunning, Giavonna DelPidio, Matthew Minder, Betty Hobbs,  
Kimberley Brisbin, Monica Korn, Carolyn Redstreak

## **Pledge of Allegiance**

### **Roll Call:**

Mrs. Betty Hobbs  
Ms. Tara Dunning  
Mr. Matthew Minder  
Mrs. Giavonna DelPidio - Absent  
Mrs. Carolyn Redstreak - Absent  
Mrs. Elizabeth Ford  
Mrs. Monica Korn  
Mrs. Kimberley Brisbin  
Mr. Douglas DelPidio

### **Other Attendees:**

Mr. Steve Crispin – Superintendent  
Mr. Morlock, Esq. – Board Secretary

## **4. PUBLIC COMMENT**

### **Visitors' Comments**

Mrs. Holly Morrison addressed the board expressing her concerns regarding the use and reporting of restraints on students. She further requested that all staff be properly trained and she thanked Mrs. Dunham for quickly addressing this issue.

## **5. APPROVAL OF MINUTES**

### **Regular Meeting Minutes**

Motion to approve the Regular Meeting Minutes from November 19, 2025

Motion: Kimberley Brisbin Second: Tara Dunning

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Tara Dunning, Matthew Minder, Monica Korn, Kimberley Brisbin, Betty Hobbs, Elizabeth Ford

## **6. SUPERINTENDENT'S INFORMATION ITEMS**

- **HIB Report** – November - none
- **November Safety Drills** - Fire Drill 11/2/25, Lockdown 11/25/25  
Shared Services with Sterling

## **7. COMMITTEE REPORTS**

### **Property**

- Mr. Minder provided the following update:
- **Long Range Facility Plan**- The board will be approving the revised LRFP at tonight's meeting. This plan will then be sent to the Department of Education for their review. Once this plan is approved, the board will be submitting their plans for the proposed building project to the DOPE for their approval.
- **Repair of the Ceiling in room 203:** Work on the replacement of the ceiling in room 203 will begin in the next couple weeks. IT is anticipated that it will take around two to three weeks to complete at which time the classroom will be used for instruction.

**8. YELLIN REPRESENTATIVE UPDATE**

**Mrs. Brisbin provided the following update:**

- **Representation**-The Laurel Springs BOE will continue to have one representative on the Stratford BOE. This determination is based on the current school enrollment and the fact that 10% of the students attending the STRatford School District are from Laurel Springs.
- **December Meeting**- There was no meeting held in December

**9. STERLING REPRESENTATIVE UPDATE**

- Mr. Minder provided the following update:
- Student of the month- Zach Stones from Laurel Springs was recognized by the board as student of the month.
- Audit Report- Very positive review commending Mr. MCCullough and his office for all their efforts
- QSAC- The district is continuing their efforts to strengthen student performance
- Student Activities- Student groups were present at the meeting (football, band, cheerleaders) to share some of the activities being planned to support a positive school culture.

**10. HSC REPRESENTATIVE UPDATE**

**11. SUPERINTENDENT’S BOARD ACTION ITEMS**

**11.1 Resolution No. 1217-1**

Motion to approve the following professional development utilizing Title II funds:

- Matthew Kowal, IMSE Intervention OG+ 12/1/25-12/5/25, \$1,750
- Janet Cybulski, IMSE Intervention and Support PD, \$200
- Megan Brogan, Pre K Literacy Plus PD, \$425

**11.2 Resolution No. 1217-2**

Motion to approve Heather Dunham as the School Safety Specialist for the 2026 calendar year. (see attached)

**11.3 Resolution No. 1217-3**

Motion to acknowledge the monthly HIB report, as attached, and affirm the outcomes as provided in the report. (see attached)

**11.4 Resolution No. 1217-4**

Motion to approve the salary adjustment for Aubrey Craig-Zeisloft to reflect MA effective 2/1/25

**Approval of Superintendent's Action Items**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

**Approval of Superintendent's Action Items**

Motion to Approve the Superintendent's Recommendations (1217-01 – 1217-07) as presented above.

Motion: Kimberley Brisbin Second: Giavonna DelPidio

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Carolyn Redstreak, Tara Dunning Giavonna DelPidio, Matthew Minder, Monica Korn, Kimberley Brisbin, Betty Hobbs

**12. BILLS**

[Bill List 1](#)

November 13, 2025

Fund 60

\$

4,649.80

<a href="#">Bill List 2</a>	November 15, 2025	Fund 11	\$	2,260.27
<a href="#">Bill List 3</a>	November 20, 2025	Fund 10	\$	1,293.00
		Fund 11	\$	19,143.61
		Fund 30	\$	14,070.13
			\$	34,506.74
<a href="#">Bill List 4</a>	November 30, 2025	Fund 11	\$	1,722.44

Fund S/A = Student Activities

Motion to approve the Bill List as presented above.

Motion: Kimberley Brisbin Second: Carolyn Redstreake

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Carolyn Redstreake, Tara Dunning Giavonna DelPidio, Matthew Minder, Monica Korn, Kimberley Brisbin, Betty Hobbs

**13. BUSINESS ADMINISTRATOR’S REPORT**

**13.1 Resolution No. 1217-1**

Motion to accept the June 30, 2025 Audit and approve the Corrective Action Plan/Resolution.

[Audit Synopsis](#)

**13.2 Resolution No. 1217-2**

Motion to approve the 2025-2026 NJDOE Health & Safety Evaluation of School Buildings Checklist Statement of Assurance to be submitted to the county office by December 30, 2025.

[Health & Safety Checklist](#)

**13.3 Resolution No. 1217-3**

Acknowledge approval of the 2024-2025 Final Report for ESEA and approve an amendment to the FY26 ESEA Grant by budgeting the Carryover:

Grant	Title I-A	Title I SIA	Title II-A	Title III	Title III Imm	Title IV
Original	\$56,964	\$0	\$8,052	\$1,938	\$0	\$10,000
Carryover	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL AVAIL</b>	\$56,964	\$0	\$8,052	\$1,938	\$0	\$10,000

**13.4 Resolution No. 1217-4**

Motion to approve the attached transfers for November 2025  
November Transfer

**13.5 Resolution No. 1217-5**

Financial Reports – November 2025

Motion to approve the below resolution for the November 2025 Financials:

- A. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.

B. Treasurers Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025. The Treasurers and Secretary's report are in agreement for the month of November 2025.

C. Board Secretary in accordance with N.J.A.C. 6A:23A 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A 16.10(b) and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year

**Approval of the BA's Recommendations**

Motion to approve the BA's Recommendations (1119-01 – 1119-07) as presented above.

Motion: Carolyn Redstreak Second: Kimberley Brisbin

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Carolyn Redstreak, Tara Dunning Giavonna DelPidio, Matthew Minder, Monica Korn, Kimberley Brisbin, Betty Hobbs

**14. VISITOR'S COMMENTS - OPEN END**

**Public Comments**

**Limited Citizen Participation-** This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney Client privilege).

- Mr. Anderson expressed his concern that Art was not being offered to students as one of their specials. He requested that the board investigate all options to see if this is something that could be added for next school year.
- Mr. Minder commented that maybe we could at least have an Art Club that would meet after school for those students who are interested.

**15. OLD BUSINESS**

- Mr. DelPidio updated the board regarding the board representation at Stratford and Sterling BOE's
- The board meeting in January will be changed from January 21st to January 14th

**NEW BUSINESS**

- Happy Holidays to all

**17. ADJOURN**

**Adjourn Meeting**

Motion to Adjourn the Meeting.

Motion: Tara Dunning Second: Giavonna DelPidio Time: 7:35pm

Final Resolution: Motion Carried

Yes – Douglas DelPidio, Carolyn Redstreak, Tara Dunning Giavonna DelPidio, Matthew Minder, Monica Korn, Kimberley Brisbin, Betty Hobbs

**Respectfully Submitted,**

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**Mr. Douglas DelPidio Mr. James**

**McCullough Board President Board Secretary**