



Laurel Springs School District
Board of Education
623 Grand Avenue
Laurel Springs, NJ 08021

Regular Meeting Agenda - March 25, 2026, 7:00 PM

1. MEETING OPENING

Meeting Called to Order: President, Mr. Douglas DelPidio

Open Public Meeting Statement:

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with provisions of this Act, the Laurel Springs Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Courier Post and posted on authorized premises.” The secretary certifies that all requirements of the Sunshine Law have been met.

Roll Call:

- Mrs. Betty Hobbs
- Ms. Tara Dunning
- Mr. Matthew Minder
- Mrs. Giavonna DelPidio
- Mrs. Monica Korn
- Mr. Timothy DiMarco
- Mrs. Kimberley Brisbin
- Mr. Douglas DelPidio

2. EXECUTIVE SESSION

Motion to approve the following Resolution and enter into an Executive Session:

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: _____ Second: _____ Time: _____

3. DISCLOSURE OF EXECUTIVE SESSION (IF APPROPRIATE)

3.1 Return to Public Session

Motion to resume Public Session Motion: Second: Time:

4. MEETING OPENING CONTINUED

4.1 Pledge of Allegiance



5. PUBLIC COMMENT

5.1 Visitors' Comments

Limited Citizen Participation- This is the first of two opportunities in which the public would like to address the Board on Board Agenda items only.

Concerns stated, or actions requested by the public, will be taken under advisement by the board for investigation, discussion, and action or disposition at a later time/date.

Pursuant to NJSBA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel, litigation, Negotiations, Attorney-Client Privilege matters and shall not respond to comments made by members of the public.

Employees of the Laurel Springs School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by members of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Limit your comment(s) to the specific resolution.
5. Per Policy #0167, each statement made by a participant shall be limited to five-minute duration.

6. APPROVAL OF MINUTES

6.1 Regular Meeting Minutes

Motion to approve the Regular Meeting Minutes from February 18, 2026.

Executive Meeting Minutes (if available)

7. SUPERINTENDENT'S INFORMATION ITEMS

- HIB Report – March
- February Safety Drills – Fire 2/27, Bomb Threat 2/27
- February 2026 Nurse's Report
- **ETHICS FORMS** - You will be receiving an email from the County Office to complete your online ethics forms. Returning board members and administrators will have until April 30, 2026, to complete their forms. Please try to complete these forms as soon as possible. Notify Mr. McCullough for any assistance.
- **MANDATED TRAINING** - The following board members have been registered to complete their mandated training online. You should have received an email from NJSBA with your online course information. The DEADLINE to complete the course is December 31, 2026. Please let Mr. McCullough or Mrs. Dolce know if you have any questions.

BOE Member	Course	Form	Deadline
Matt Minder	Governance IV	Online	12/31/2026
Kimberly Brisbin	Governance IV	Online	12/31/2026
Monica Korn	Governance III	Online	12/31/2026
Tim DiMarco	Governance I	Online	12/31/2026
Tara Dunning	Governance II	Online	12/31/2026
Gia DelPidio	Governance II	online	12/31/2026

Elizabeth Ford	Governance II	Online	12/31/2026
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8. COMMITTEE REPORTS

9. YELLIN REPRESENTATIVE UPDATE

10. STERLING REPRESENTATIVE UPDATE

11. HSC REPRESENTATIVE UPDATE

12. SUPERINTENDENT'S BOARD ACTION ITEMS

12.1 Resolution No. 0318-01

Motion to approve the following teachers for Spring Tutoring at a rate of \$47 an hour for a maximum of 6 hours utilizing Title 1 funds (20-231-100-100):

- Alexa Davis (not to exceed 12 hours)
- Bart White
- Emma Cavallaro
- Brian Hofacker

12.2 Resolution No. 0318-02

Motion to approve the 2026-2027 School Calendar.

Resolution No. 0318-02

12.3 Resolution No. 0318-03

Motion to approve Julie Knipfer as a School Safety Specialist for the 2026 calendar year.

Resolution No. 0318-03

12.4 Resolution No. 0318-04

Motion to approve the following staff to be student mentors at a stipend of \$350 dollars utilizing Title 1 Funds (20-282-200-100):

- Brian Hofacker
- Aubrey Craig
- Jarred Matchett
- Julie Knipfer
- Bart White

12.5 Resolution No. 0318-05

Motion to approve revisions to the 2025–2026 school calendar to reflect snow day makeups, designating Friday, April 3, 2026, as an early dismissal and changing April 2, 2026, to a full instructional day.

12.6 Resolution No. 0318-06

Motion to affirm the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly scheduled Board of Education meeting on February 18, 2026.

Resolution No. 0318-06

12.7 Resolution No. 0318-07

Accept the resignation, with regret, of Principal, Heather Dunham, effective May 15, 2026.

12.8 Resolution No. 0318-08

Accept the retirement of Child Study Team Coordinator and Learning Consultant, Deborah McLaughlin, effective July 1, 2026.

Approval of Superintendent's Action Items

Motion to Approve the Superintendent's Recommendations (0318-01 – 0318-08) as presented above.

Motion by _____, seconded by _____ that Resolutions 0318-01 – 0318-08 are adopted.

13. BILLS

Motion to approve the following Bill Lists:

Bill List 1	February 15, 2026	Fund 11	\$	1,436.93
		Fund 40	\$	3,956.26
			\$	5,393.19
Bill List 2	February 18, 2026	Fund 11	\$	333,949.97
Bill List 3	February 18, 2026	Fund 11	\$	51,295.75
Bill List 4	February 28, 2026	Fund 11	\$	1,739.95
Bill List 5	March 10, 2026	Fund 60	\$	6,819.90
Bill List 6	March 10, 2026	Fund 10	\$	1,293.00
		Fund 11	\$	178,478.85
		Fund 20	\$	8,184.51
			\$	187,956.36
Bill List 7	March 15, 2026	Fund 11	\$	1,490.15
Bill List 8	March 18, 2026	Fund 11	\$	193,550.52

** Fund S/A = Student Activities **

Motion by _____, seconded by _____

14. BOARD SECRETARY REPORT

14.1 2026-2027 Budget Submission

Motion to approve the submission of the 2026-2027 Tentative Budget to the Executive County Superintendent for approval.

**2026-2027 BUDGET SUBMISSION RESOLUTION
MARCH 25, 2026**

WHEREAS, the Laurel Springs School Board of Education recommends approval to adopt the Tentative Budget for the 2026-2027 School Year; and

WHEREAS, the tentative budget includes the following components:

General Fund	\$7,775,248
Special Revenue	\$112,906
Debt Service	\$200,856
General Fund Local Tax Levy	\$3,456,558
Debt Service Local Tax Levy	\$132,418; and

WHEREAS, the total budget for the 2026-2027 school year is \$8,089,010, which includes the FY 2027 state aid figures; and

WHEREAS, \$498,492 of unreserved fund balance from the fiscal year ended June 30, 2026 will be appropriated into the budget; and

WHEREAS, the Laurel Springs School Board of Education will advertise the tentative budget on the official school district website under the Public Notices page in accordance with the form required by the State Department of Education and pursuant to law;

BE IT RESOLVED, that the Laurel Springs School Board of Education hereby approves the Tentative Budget for the 2026-2027 School Year using the 2026-2027 state aid figures and authorizes the School Business Administrator/Board Secretary to submit the tentative budget to the Executive County Superintendent of Schools for approval on or before March 27, 2026; and

BE IT FURTHER RESOLVED, that the Laurel Springs School Board of Education includes in the final budget an adjustment for increased costs of health benefits in the amount of \$87,992, which shall be utilized to fund the increase in health benefit premiums; and

BE IT FURTHER RESOLVED, that the Laurel Springs School Board of Education includes in the proposed budget an adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b), in the amount of \$67,156, due to state aid reductions over the course of two years, with the district intending to utilize such adjustment by June 2027; and

BE IT FURTHER RESOLVED, that a public hearing on the budget for the 2026-2027 School Year will be held at the Laurel Springs School Board of Education, 623 Grand Avenue, Laurel Springs, New Jersey 08021, on May 6, 2026 at 7:00 p.m.

14.2 Maximum Threshold – Travel

Motion to approve the annual school budget maximum threshold for travel during the 2026/2027 school year at a sum of \$20,000.

TRAVEL AND RELATED EXPENSE RESOLUTION

WHEREAS, the Laurel Springs School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Laurel Springs School Board of Education established \$20,000 as the maximum travel amount for the current school year (2025-2026) and has expended \$0 as of this date; now

THEREFORE, BE IT RESOLVED, the Laurel Springs School Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$20, 000 for the 2026-2027 school year.

14.3 Notice of Change in Public Notice Procedure

RESOLVED, by the Board of Education of the Laurel Springs School District, that in compliance with P.L. 2025, c. 72, whenever the Board of Education is required by law or by order or rule of any court to publish or advertise a legal notice, the Board shall publish or advertise such legal notice on the official Internet website of the Board of Education. The complete text of each legal notice may be obtained or viewed by the public on the Board’s official website at: _____

BE IT FURTHER RESOLVED, that pursuant to P.L. 2025, c. 72, no later than March 1, 2026, the Secretary of State shall establish an Internet webpage on which the hyperlink to the Board of Education’s webpage of public notices can also be found at _____

Location of Public Notices

New Public Notices

14.4 FY26 ESEA Carryover Amendment

RESOLVED, that the Board of Education approves the submission of the FY2026 ESEA Carryover Amendment, submitted on March 2, 2026, for the following amounts:

- Title I: \$11,950
- Title II: \$4,189
- Title IV: \$8,763

14.5 Voided Checks

Motion to approve voiding of the following student activity checks:

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
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Scholarship Check

Check	07/01/2024	2472	VOID: 2022	Student Acct.	80.00
Check	07/01/2024	2475	VOID: 2022	Student Acct.	25.00
Check	07/01/2024	2492	VOID: 2022	Student Acct.	75.00
Check	07/01/2024	3000	VOID:2023	Student Acct.	25.00
Check	07/01/2024	3003	VOID:2023	Student Acct.	25.00
Check	07/01/2024	3005	VOID:2023	Student Acct.	40.00
Check	07/01/2024	3014	VOID:2024	Student Acct.	50.00
Check	07/01/2024	3015	VOID:2024	Student Acct.	50.00
Check	07/01/2024	3016	VOID:2024	Student Acct.	<u>50.00</u>
Total Scholarship Check					<u>420.00</u>
TOTAL					<u>420.00</u>

14.6 Camden County Technical School Tuition Contract 2026-2027 SY

Motion to approve a tuition contract from September 1, 2026 - June 30, 2027 with Camden County Technical Schools in the amount of \$29,499 (26/27 \$32,110; 24/25 audit adjustment (\$2,611)

- 2024/2025 tuition adjustment of (\$2,611)
- Total amount due for the 2026/2027 SY \$32,110
- Estimated cost per pupil \$3,211.00
- Based on an average daily enrollment of 10 students

Camden County Technical School Tuition Contract 2026-2027 SY

14.7 Board Member Resignation

Accept the resignation, with regret, of Board of Education Member, Elizabeth Ford, effective March 12, 2026.

14.8 Transfers DECEMBER 2025

Motion to approve the transfers for DECEMBER 2025.

Transfers DECEMBER 2025

December 25 Adj

14.9 Transfers JANUARY 2026

Motion to approve the transfers for JANUARY 2026.

Transfers JANUARY 2026

January 26 Adj

14.10 Financial Reports - DECEMBER 2025

Motion to approve the below resolution for the DECEMBER 2025 financials.

- A. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of DECEMBER 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.
- B. Treasurers Report in accordance with 18A:17-36 and 18A:17-9 for the month of DECEMBER 2025. The Treasurers and Secretary's report are in agreement for the month of DECEMBER 2025.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A 16.10(b) and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.

Financial Reports - DECEMBER 2025

December 25 treasurer

14.11 Financial Reports - JANUARY 2026

Motion to approve the below resolution for the JANUARY 2026 financials.

- A. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of JANUARY 2026. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.
- C. Treasurers Report in accordance with 18A:17-36 and 18A:17-9 for the month of JANUARY 2026. The Treasurers and Secretary's report are in agreement for the month of JANUARY 2026.
- D. Board Secretary in accordance with N.J.A.C. 6A:23A 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- E. Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A 16.10(b) and that sufficient funds are available to meet the Districts financial obligations for the remainder of the fiscal year.

Financial Reports- January 2026
January 26 treasurer

Approval of Board Secretary's Action Items

Motion to Approve the Board Secretary's Recommendations (14.1- 14.11) as presented above.

Motion by _____, seconded by _____ that Resolutions 14.1 - 14.11 are adopted.

15. VISITOR'S COMMENTS - OPEN END, 5 MINUTE LIMIT

Public Comments

Limited Citizen Participation- This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney- Client privilege).

16. OLD BUSINESS

17. NEW BUSINESS

Board of Education Vacancy Interviews

- Kate Reiner, Laurel Springs, NJ 08021
- Maralyn Lupus, Laurel Springs, NJ 08021
- Kate Robertella, Laurel Springs, NJ 08021

All candidates will be afforded five minutes to introduce themselves and present responses to the questions below and potential follow-up questions. To be considered as a candidate for the vacancy, potential candidates should attend the BOE Meeting.

Candidate Questions for Vacancy on Board of Education

1. Why did you choose to apply for the vacant position on the Laurel Springs School District BOE?
2. What qualities/experience would you bring to the Laurel Springs School District BOE?
3. What do you think is the number one priority that the Laurel Springs School District BOE is facing?

18. EXECUTIVE SESSION

18.1 Motion to approve the following Resolution and enter into an Executive Session:

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: _____

Second: _____

Time: _____

19. DISCLOSURE OF EXECUTIVE SESSION (IF APPROPRIATE)

19.1 Return to Public Session

Motion to resume Public Session

Motion: _____

Second: _____

Time: _____

20. BOARD MEMBER APPOINTMENT

20.1 Appointment of Vacant Seat

Motion to approve/appoint _____ to the vacant position on the Board of Education for Laurel Springs. The appointment is for an unexpired term ending December 31, 2026. The newly appointed Board of Education Member will be sworn into office at the next meeting on April 15, 2026, pending all necessary paperwork has been submitted.

Motion to resume Public Session

Motion: _____

Second: _____

Time: _____

21. ADJOURN

21.1 Adjourn Meeting

Motion to Adjourn the Meeting.

Motion: _____

Second: _____

Time: _____