



Laurel Springs School District
Board of Education
623 Grand Avenue
Laurel Springs, NJ 08021

Reorganization Meeting Agenda – May 6, 2026, 6:30 PM

1. MEETING OPENING

1.1 The meeting was called to order at 6:30 p.m. by the Board President, Mr. Douglas DelPidio.

1.2 Open Public Meeting Statement:

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act. Notice was published on the school district’s website, and electronic notice was sent by the Board Secretary to the Laurel Springs Borough. In accordance with P.L. 2025, c. 72, required legal notices will be published on the Board of Education’s official website, where they are available for public review.

1.3 Swearing in of Newly Appointed Board Member

- Mrs. Kate Buckingham

1.4 Roll Call:

Mrs. Betty Hobbs	Present
Mr. Matthew Minder	Absent
Mrs. Giavonna DelPidio	Present
Mrs. Monica Korn	Present
Mr. Timothy DiMarco	Absent
Mrs. Kimberley Brisbin	Present
Mrs. Kate Buckingham	Present
Mr. Douglas DelPidio	Present

At that time, the Board entered into Executive Session until 7:00 p.m. The public portion resumed at 7:00 p.m.

2. EXECUTIVE SESSION

2.1 Motion to approve the following Resolution and enter into an Executive Session:

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Town of Laurel Springs in the County of Camden and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: Mrs. Brisbin Second: Mrs. Korn Time: 6:32pm Voice Vote: All in favor

Final Resolution: Motion Carried

3. DISCLOSURE OF EXECUTIVE SESSION (IF APPROPRIATE)

3.1 Return to Public Session

Motion to resume Public Session

Motion: Mrs. Brisbin Second: Mrs. Hobbs Time: 6:53pm Voice Vote: All in favor

Final Resolution: Motion Carried

4. MEETING OPENING CONTINUED

4.1 Pledge of Allegiance



5. SCHOOL BUDGET PRESENTATION

5.1 Budget Public Hearing

Motion to initiate the 2026-2027 Budget Hearing/Presentation.

Motion by Mrs. Brisbin, second by Mrs. Hobbs

Final Resolution: Motion Carried

Yes: Betty Hobbs, Giavonna DelPidio, Monica Korn, Kate Buckingham, Kimberley Brisbin, Douglas DelPidio

5.2 2026-2027 Budget Presentation

Superintendent, Mr. Crispin, will present the 2026-2027 School Budget.

A copy of the Budget Presentation will be issued to all members of Board of Education, administration and public in attendance

5.3 2026-2027 Budget Public Comment

Budget Items Only - 5 minute limit –

- No comment from the public at large.
- The Board of Education discussed two budget options: maintaining the County Approved Tentative Budget with a 6.79% tax increase to strengthen reserves and prepare for future fiscal challenges, or reducing the tax levy by the amount of the State Aid reduction, resulting in a 4.04% tax increase. Following discussion regarding taxpayer impact and future budget planning, the Board expressed a desire to move forward with the tax levy reduction. The \$88,994 budget reduction was achieved through the retirement of a staff member whose position will not be replaced.

5.4 2026-2027 Budget Approval

Motion to approve the 2026-2027 School Budget as presented by Mr. Crispin.

WHEREAS, The Laurel Springs School District Board of Education adopted a tentative budget on March 25, 2026, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 22, 2026, and

WHEREAS, the tentative budget was advertised on the Laurel Springs School website on My 1, 2026, and

WHEREAS, the final budget was presented to the public during a hearing held in the Laurel Springs School, 623 Grand Avenue, Laurel Springs, NJ 08021, on May 6, 2026 at 6:30pm.

WHEREAS, \$498,492 of unreserved fund balance from FYE June 30, 2026 will be appropriated into the budget.

BE IT RESOLVED, that the Laurel Springs School Board of Education includes in the final budget an adjustment for increased costs of health benefits in the amount of \$66,154, to be utilized for the increase in health benefit premiums; and

BE IT FURTHER RESOLVED that the Laurel Springs School Board of Education approves the 2026-2027 School District Budget in the total amount of \$8,000,016, which includes the 2026-2027 state aid figures.

General Fund	\$7,686,254
Special Revenue	\$112,906
Debt Service	\$200,856
General Fund Local Tax Levy	\$3,367,564
Debt Service Local Tax Levy	\$132,418

Motion by Mrs. Brisbin, second by Mrs. Hobbs

Final Resolution: Motion Carried

Yes: Betty Hobbs, Giavonna DelPidio, Monica Korn, Kate Buckingham, Kimberley Brisbin, Douglas DelPidio

6. APPROVAL OF MINUTES

6.1 Regular Meeting Minutes

Motion to approve the Regular Meeting Minutes from April 15, 2026.

Motion by Mrs. Korn, second by Mrs. Brisbin

Final Resolution: Motion Carried

Yes: Betty Hobbs, Giavonna DelPidio, Monica Korn, Kate Buckingham, Kimberley Brisbin, Douglas DelPidio

6.2 Executive Meeting Minutes (if available)

Motion to approve the Regular Meeting Minutes from April 15, 2026.

Motion by Mrs. Korn, second by Mrs. Brisbin

Final Resolution: Motion Carried

Yes: Betty Hobbs, Giavonna DelPidio, Monica Korn, Kate Buckingham, Kimberley Brisbin, Douglas DelPidio

7. PUBLIC COMMENT

7.1 Visitors' Comments

Limited Citizen Participation- This is the first of two opportunities in which the public would like to address the Board on Board Agenda items only.

Concerns stated, or actions requested by the public, will be taken under advisement by the board for investigation, discussion, and action or disposition at a later time/date.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel, litigation, Negotiations, Attorney-Client Privilege matters and shall not respond to comments made by members of the public.

Employees of the Laurel Springs School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by members of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

8. Be recognized by the Board President
9. State your full name and address before commenting.
10. Identify the resolution on which you will comment.
11. Limit your comment(s) to the specific resolution.
12. Per Policy #0167, each statement made by a participant shall be limited to five-minute duration.

8. SUPERINTENDENT'S INFORMATION ITEMS

- **MANDATED TRAINING** - The following board members have been registered to complete their mandated training online. You should have received an email from NJSBA with your online course information. The DEADLINE to complete the course is December 31, 2026. Please let Mr. McCullough or Mrs. Dolce know if you have any questions.

BOE Member	Course	Form	Deadline
Matt Minder	Governance IV	Online	12/31/2026
Kimberly Brisbin	Governance IV	Online	12/31/2026
Monica Korn	Governance III	Online	12/31/2026
Tim DiMarco	Governance I	Online	12/31/2026
Gia DelPidio	Governance II	online	12/31/2026

9. COMMITTEE REPORTS

10. YELLIN REPRESENTATIVE UPDATE

- Ms. Brisbin attended Stratford's Budget Hearing Meeting. Continued that Stratford received an increase of State Aid and possesses about \$3M surplus and will be making improvements to their parking lots, purchasing new busses, hiring a BCBA, and purchasing new Chromebooks.

11. LAUREL SPRINGS REPRESENTATIVE UPDATE

12. HSC REPRESENTATIVE UPDATE

- No meeting to report on. Next Meeting is scheduled for 5/27.

13. REORGANIZATION ITEMS

13.1 Open Public Meetings Act

Motion to approve the following resolution:

WHEREAS, the "Open Public Meetings Act" requires that adequate notice of all meetings of the Board of Education be posted in one public place designated by the Board, emailed to Laurel Springs Borough, and mailed to all persons requesting a copy of same upon payment of an established fee;

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Laurel Springs School District as follows:

1. Adequate notice of Board meetings shall be posted on the bulletin board located in the Laurel Springs School Board of Education.
2. Adequate notice of Board meetings shall be posted on the school's website, <https://www.laurelspringschool.org/> under Public Notices.

3. Adequate notice of Board meetings throughout the year shall be mailed to all persons requesting a copy of the same upon payment by such persons of a fee of \$0.05 per letter-size page and \$0.07 per legal-size page in accordance with Board Policy No. 8310. News media shall be exempt from such fee.
4. The schedule of regular official Board meetings for the period from and after this meeting until June 2027 shall be in accordance with the list annexed hereto, designating the dates, times, and places of the meetings.
5. Notice of Scheduled Meetings

RESOLVED that notice is hereby given by the Laurel Springs School District Board of Education that the following is a list of the regular meetings of the Board of Education through June 2027.

13.2 Regular Monthly Official Public Meetings

All meetings are scheduled for 6:30 p.m. at the Laurel Springs School, 623 Grand Avenue, Laurel Springs, NJ 08021 unless otherwise noted. The Board will immediately enter into Executive Session at 6:30pm and not return to Public Session prior to 7:00pm. Action will be taken at all meetings. The public may participate in accordance with the Sunshine Law. Accommodations for individuals with special needs are available by calling 856-783-1086.

- May 6, 2026
- May 20, 2026
- June 17, 2026
- **No July Meeting**
- August 12, 2026
- September 16, 2026
- October 21, 2026
- November 18, 2026
- December 16, 2026
- January 6, 2027
- February 17, 2027
- March 17, 2027
- April 14, 2027
- May 5, 2027
- June 23, 2027

13.3 Appointment of Auditor

Dollar Amount \$45,000.00
 Budget Source 11-000-230-332

RESOLVED by the Board of Education of the Laurel Springs School District that the firm of Ford – Scott & Associates, LLC be appointed as Auditor for 2026-2027 at a fee not to exceed \$45,000 for the audit of the financial statements, federal awards and State Single Audit, preparation of CAFR, the Auditor’s Management Report on Administrative Findings and all other filing required by the Div. of Finance, Dept. of Education, State of New Jersey for the fiscal year ending June 30, 2026.

13.4 Appointment of School Physician

Dollar Amount \$3,800.00
 Budget Source 11-000-213-330

RESOLVED by the Board of Education of the Laurel Springs School that Advocare Gigliotti Family Medicine be appointed as the School Physician for the 2026-2027 school year at a fee of \$3,800. Drug and alcohol screening, including medical evaluation, will be billed at a rate of \$125 per service.

13.5 Appointment of Site Engineer

Budget Source 12-000-400-334

RESOLVED by the Board of Education of Laurel Springs School District that Remington and Vernick Engineers be appointed as Site Engineer for the 2026-2027 school year at the following hourly rates:

ENGINEERING	Rate Per Hr	CONSTRUCTION MANAGEMENT & OBSERVATION	Rate Per Hr
Certified Flood Plan Manager	\$210	CM & Observation Dept. Head	\$200
Project Manager, LSRP	\$225	Construction Management Personnel	
Project Manager/Engineer	\$225	Project Manager	\$195
Project Engineer	\$215	Senior Construction Manager	\$180
Engineer	\$200	Construction Manager	\$170
Senior Engineering Technician	\$180	Asst Construction Manager	\$135
Engineering Technician	\$150	Observer Personnel	
Technical Aide	\$90	Observer Supervisor	\$190
		Resident Observer NICET IV	\$190
		Observer NICET II/III	\$175
		Observer	\$165

		Contract Administrator	\$160
		NACE Certified Coating Inspector	\$195
PLANNING		SURVEY, CAD & GIS	
Planning Manager	\$220	Field Personnel	
Project Planner	\$210	Surveyor	\$160
Senior Landscape Architect/Planner	\$205	Party Chief	\$155
Landscape Architect/Planner	\$180	Transit/Rod Person	\$150
		Robotic Crew and Drone Crew	\$205
		Office Personnel	
		Survey/CAD Department Head	\$210
Principal	\$250	Survey Manager	\$205
Regional Engineer Manager	\$240		
Engineering Department Head	\$230	CAD/GIS Manager	\$205
Administrative Manager	\$140	Senior CAD/GIS Tech	\$175
		CAD/GIS Tech	\$155

13.6 Appointment of Solicitor/Labor Negotiator

Dollar Amount \$180.00
 Budget Source 11-000-230-331

RESOLVED by the Board of Education of the Laurel Springs School District that Gorman, D'Anella & Morlok be appointed as Solicitor/Labor Negotiator for the 2026-2027 school year at an hourly rate of \$180 (Attorney), \$180 (Associate), and \$100 (Paralegal).

13.7 Appointment of Broker of Record – Health

RESOLVED by the Board of Education of the Laurel Springs School District that Brown & Brown Advisors be approved as the Broker of Record for Health Insurance.

13.8 Appointment of Broker of Record – Non-Health

RESOLVED by the Board of Education of the Laurel Springs School District that The Barclay Group Insurance be appointed as the Broker of Record for Non-Health Lines of Insurance.

13.9 Appointment of Qualified Contracting & Purchasing Agent

RESOLVED that, pursuant to the Public School Contracts Law (N.J.S.A. 18A:18A, et seq.), James McCullough shall serve as the "Qualified Contracting Agent" and "Qualified Purchasing Agent" for the school district and is empowered to make, negotiate and award any and all purchases, contracts and agreements for the performance of any work or the furnishing or hiring of equipment, materials or supplies during the 2026-2027 school year. The bid threshold will be \$53,000.

13.10 Other Appointments

Motion to approve Other Appointments listed below:

Accountability Officer for Federal Grants	7/1 - 6/30	Janet Cybulski
Affirmative Action Officer	7/1 - 6/30	Julie Knipfer
Anti-Bullying Coordinator	7/1 - 6/30	Julie Knipfer
Board Secretary	7/1 - 6/30	James McCullough
Custodian of Public Records	7/1 - 6/30	James McCullough
Educational Stability Liaison	7/1 - 6/30	Lisa Corrigan
Homeless Liaison	7/1 - 6/30	Lisa Corrigan
Indoor Air Quality Administrator	7/1 - 6/30	Mark Mignone
Public Agency Compliance Officer (PACO)	7/1 - 6/30	James McCullough
Safety Coordinator	7/1 - 6/30	Richard White
School Safety Specialist	7/1 - 6/30	Julie Knipfer
Title IX Coordinator	7/1 - 6/30	Julie Knipfer
WHC Program Coordinator	7/1 - 6/30	Mark Mignone

13.11 Insurance Funds

Approve James McCullough as delegate to the NJ Solutions Joint Health Insurance Fund - JHIF. Approve Indemnity and Trust Renewal Agreement and Resolution for Renewal of Membership.

13.12 Appointment of Designated Person - AHERA Services

RESOLVED by the Board of Education of Laurel Springs School District that Environmental Design, Inc., of Pennsauken, NJ, be appointed our AHERA (Asbestos Hazard Emergency Response Act) Designated Person for the 2026-2027 school year.

13.13 Designation of Electronic Publication

RESOLVED, by the Board of Education of the Laurel Springs School District, that in compliance with P.L. 2025, c. 72, whenever the Board of Education is required by law or by order or rule of any court to publish or advertise a legal notice, the Board shall publish or advertise such legal notice on the official Internet website of the Board of Education. The complete text of each legal notice may be obtained or viewed by the public on the Board’s official website at: <https://www.laurelspringschool.org/>

BE IT FURTHER RESOLVED, that pursuant to P.L. 2025, c. 72, no later than March 1, 2026, the Secretary of State shall establish an Internet webpage on which the hyperlink to the Board of Education’s webpage of public notices can also be found at [Laurel Springs School District - Public Notices](#)

13.14 Designation of Depositories

RESOLVED by the Board of Education of Laurel Springs School District that the official depositories for the Board of Education shall be TD Bank for the Agency Account, Cafeteria Account, Payroll Account, Student Activities Account, Unemployment Account, and Warrant Account. The Board of Education of Laurel Springs School implements a mandatory direct deposit program for payroll in accordance with N.J.S.A. 52:14-15h and designates TD Bank to implement the direct deposit program.

13.15 Designation of Signatures

RESOLVED by the Board of Education of Laurel Springs School District that the signatures shall be the President and Board Secretary on the Agency Account, Payroll Account, Unemployment Account, and Warrant Account. Checks drawn on the Cafeteria Account and Student Activity Account shall be signed by the Board Secretary.

13.16 Camden County Educational Services Commission

RESOLVED, that the Laurel Springs Board of Education approve the general services contract with Camden County Educational Services Commission for the period July 1, 2026 through June 30, 2027. Services, if selected by the Board, will be provided by the Commission in accordance with the price list included with the contract. Student transportation services provided by the Commission will include a 6% administration fee along with the district’s portion of the cost of the shared route.

13.17 Cooperative Pricing System

RESOLVED, that the Laurel Springs Board of Education approve to continue participating in the Educational Services Commission of New Jersey’s cooperative pricing system and to continue participating in the Alliance for Competitive Telecommunications (ACT) with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). RESOLVED, that the Laurel Springs Board of Education approve to continue participating in the Master Intergovernmental Cooperative Purchasing Agreement administered by OMNIA Partners and its affiliates and subsidiaries.

13.18 Continuation of Board Policies

RESOLVED by the Board of Education of Laurel Springs School District that the Board will continue to operate under the present policies/regulations/organizational chart until or unless further revised by the Board of Education.

13.19 2026-2025 Private Non-Resident Tuition Rates

Ratify and affirm the approval of the 2026-2027 private non-resident tuition rates:

PreK - K	\$ 15,603.00
Grade 1-5	\$ 17,611.00
Grade 6-8	\$ 16,629.00
MD	\$ 31,824.00
LLD	\$ 16,673.00
PreK Dis FT	\$ 10,654.00
PreK Dis PT	\$ 169,487.00

13.20 Superintendent Authorized to Close School

RESOLVED that the Superintendent shall be responsible for emergency school closings.

13.21 Adoption of Guidance Services

RESOLVED by the Board of Education of Laurel Springs School that Guidance Services are provided as part of the Laurel Springs School instructional program as per N.J.A.C. 6:8-47(a)3.

13.22 Adoption of Written Curricula For All Subjects

RESOLVED by the Board of Education of Laurel Springs School to adopt the Laurel Springs School curriculum

13.23 Written Hazard Communication Program

Motion to approve the Written Hazard Communication Program.

13.24 Pre-Payment Authorization Resolution #0001

Motion to approve Pre-Payment Authorization Resolution #0001

RESOLVED, by the Board of Education of Laurel Springs School that the Pre-Payment Authorization Resolution be approved authorizing the Business Office to pay selected invoices prior to board meetings.

13.25 State Contract Vendors Resolution #0002

Motion to approve the State Contract Vendors Resolution #0002

RESOLVED by the Board of Education of Laurel Springs School that the State Contract Vendors Resolution be approved authorizing the Business Administrator to issue purchase orders to approved Vendors as outlined by New Jersey School Purchasing Regulations.

13.26 Tax Shelter Annuity Company/Brokers

Approve OMNI as the tax shelter annuity company/brokers for the 2026-2027 school year.

13.27 Approval of 2026-2027 Tuition Contracts

District Sending to	Program	# of Students	Tuition Rate Per Pupil	Subtotal	Prior Year Tuition Adjustment	Appropriations Amount
Sterling High School District	Grades 9-12	70	\$ 22,269 \$	1,558,830 \$	(21,987)	\$ 1,536,843
Stratford School District	Grades 7-8	48	\$ 20,318 \$	975,264	\$ 233,660	\$ 1,208,924

13.28 Approval of Parliamentary Procedure

Motion to approve Roberts Rules of Order to govern the order of business.

13.29 Approval of Web Site

Motion to approve <https://www.laurelspringschool.org/> as the official web site for Laurel Springs School.

13.30 Private School Resolution

Motion to approve the following resolution for all private schools:

“Be it resolved that the Laurel Springs School Board of Education does not require any private school to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the New Jersey Department of Agriculture’s Child Nutrition Program regulations.”

13.31 Teacher Evaluation Document

Motion to approve the Teacher Evaluation Document.

13.32 Observation Tools/Templates - Certified Staff

Motion to approve the observation tools/templates for Counselors/YST Certificated Staff & Certificated School Nurse.

13.33 Employee Benefits/Payroll Deductions

Motion to approve the attached Employee Benefits/Payroll Deductions.

13.34 Approval of Reorganization Action Items

Motion to Approve the Reorganization Recommendations (13.1 - 13.33) as presented above.

Motion by Mrs. Buckingham, second by Mrs. DelPidio
Final Resolution: Motion Carried

Yes: Betty Hobbs, Giavonna DelPidio, Monica Korn, Kate Buckingham, Kimberley Brisbin, Douglas DelPidio

14. SUPERINTENDENT’S BOARD ACTION ITEMS

14.1 Resolution No. 0506-01 - 2025-2026 Vacation Day Buy Back - HD

Dollar Amount \$2,189.40

Budget Source 11-000-240-103/11-000-221-104 (split)

Approve Principal, Heather Dunham, to buyback of up to five (5) vacation days from the 2025-2026 school year per the contract. To be paid July/2026.

14.2 Resolution No. 0506-02 JK Stipend

Dollar Amount \$3,500.00

Budget Source 11-000-221-104

Motion to approve Mrs. Julie Knipfer as Supervisor of Instruction effective May 16, 2026 through June 30, 2026 at a stipend rate of \$3,500.

14.3 Resolution No. 0506-03 Recommendation of Professional Staff, Secretarial, and Supervisor Staff 2026-2027

RESOLVED: That the Laurel Springs School Board of Education does hereby approve the following recommendations regarding the re-appointment of professional staff, secretarial staff, and supervisor staff for the 2026-2027 school year at the salary negotiated for the respective step.

- Non-Tenured Staff Recommendations
- Tenured Staff Recommendations
- Support Staff Recommendations (Non-Tenured Positions)
- Secretarial Staff
 - Tenured Staff
 - Non-Tenured Staff

14.4 Resolution No. 0506-04 New Position

Motion to instruct Superintendent to approve new position of Supervisor of Special Services and prepare job description with personnel committee prior to posting the position.

Approval of Superintendent's Action Items

Motion to Approve the Superintendent's Recommendations (0506-01 – 0506-04) as presented above.

Motion by Mrs. Brisbin, second by Mrs. Korn

Final Resolution: Motion Carried

Yes: Betty Hobbs, Giavonna DelPidio, Monica Korn, Kate Buckingham, Kimberley Brisbin, Douglas DelPidio

15. BILLS

Motion to approve the following Bill Lists:

BL1.pdf	April 15, 2026	Fund 11	\$	51,558.71
BL2.pdf	April 16, 2026	Fund 10	\$	3,879.00
		Fund 11	\$	212,681.50
		Fund 20	\$	7,058.00
			\$	223,618.50
BL3.pdf	April 14, 2026	Fund S/A	\$	1,202.94
BL4.pdf	April 17, 2026	Fund 11	\$	34,067.91
BL5.pdf	April 30, 2026	Fund 11	\$	1,180.96
BL6.pdf	April 30, 2026	Fund 11	\$	55,813.25
		Fund 12	\$	2,566.00
		Fund 20	\$	6,446.96
			\$	64,826.21

** Fund S/A = Student Activities **

Motion by Mrs. DelPidio, second by Mrs. Brisbin

Final Resolution: Motion Carried

Yes: Betty Hobbs, Giavonna DelPidio, Monica Korn, Kate Buckingham, Kimberley Brisbin, Douglas DelPidio

16. BOARD SECRETARY REPORT

16.1 Maximum Threshold – Travel

Motion to approve the annual school budget maximum threshold for travel during the 2026/2027 school year at a sum of \$20,000.

TRAVEL AND RELATED EXPENSE RESOLUTION

WHEREAS, the Laurel Springs School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Laurel Springs School Board of Education established \$20,000 as the maximum travel amount for the current school year (2025-2026) and has expended \$0 as of this date; now

THEREFORE, BE IT RESOLVED, the Laurel Springs School Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$20, 000 for the 2026-2027 school year.

16.2 SFA to SFA Food Service Contract

Dollar Amount 51,412.01

Be IT RESOLVED that the Laurel Springs School District Board of Education will enter into an SFA to SFA food service contract with the Sterling High School Board of Education for the 2026-2027 school year. The pricing and total contract cost are outlined below:

Breakfast: \$2.00 per meal

Lunch: \$3.80 per meal

Total Contract Cost: \$51,412.01

16.3 Public Employer Trust Renewal

Motion to approve the renewal agreement with the Public Employer Trust for coverage from July 1, 2026 through June 30, 2027, inclusive of the renewal rates and agreement terms, and authorize the Business Administrator to execute all necessary documents on behalf of the District.

16.4 District Purchasing Manual

Motion to approve the 2026-2027 District Purchasing Manual and authorize the Business Administrator/Board Secretary to update the manual as required throughout the school year.

16.5 Standard Operating Procedures & Internal Controls Guide

Approve the Guide for Standard Operating Procedures and Internal Controls for the 2026-2027 school year and authorize the Business Administrator/Board Secretary to update the manual as required throughout the school year.

16.6 Transfers MARCH 2026

Motion to approve the transfers for MARCH 2026.

16.7 Financial Reports – MARCH 2026

Motion to approve the below resolution for the MARCH 2026 financials.

- A. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month MARCH 2026. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- B. Treasurers Report in accordance with 18A:17-36 and 18A:17-9 for the month of MARCH 2026. The Treasurers and Secretary's report are in agreement for the month of MARCH 2026.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A 16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Approval of Board Secretary's Action Items

Motion to Approve the Board Secretary's Recommendations (16.1 - 16.7) as presented above.

Motion by Mrs. Brisbin, second by Mrs. Hobbs

Final Resolution: Motion Carried

Yes: Betty Hobbs, Giavonna DelPidio, Monica Korn, Kate Buckingham, Kimberley Brisbin, Douglas DelPidio

17. VISITOR'S COMMENTS - OPEN END, 5 MINUTE LIMIT

Public Comments

Limited Citizen Participation- This is the second of two opportunities in which the public would like to address the Board. The Board is limited in its ability to respond in public on the following matters: (Personnel, Litigation, Negotiations, Attorney-Client privileges).

18. OLD BUSINESS

- Mr. Delpidio -stated that Mr. Crispin and Mr. Sheehan are leading the Principal Search and that they hope to have a candidate by the next meeting.

19. NEW BUSINESS

20. ADJOURN

Adjourn Meeting

Motion to Adjourn the meeting at 7:39pm.

Motion by Ms. Brisbin, second by Ms. Korn.

Final Resolution: Motion Carried

Yes: Betty Hobbs, Matthew Minder, Giavonna DelPidio, Monica Korn, Timothy DiMarco, Kimberley Brisbin, Douglas DelPidio